

TOWN OF DERRY
ANNUAL REPORT
FISCAL YEAR ENDING
JUNE 30, 2007

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TOWN OF DERRY



**ANNUAL REPORT
FISCAL YEAR ENDING
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TOWN OFFICERS

Town Council

Craig W. Bulkley, Chair
Councilor at Large
(2008)

Janet Fairbanks
District #1
(2009)

Brent R. Carney
District #2
(2010)

Beverly A. Ferrante
District #3
(2008)

Brian K. Chirichiello
District #2
(2010)

Kevin L. Coyle
Councilor-at-Large
(2009)

Richard Metts
Councilor-at-Large
(2010)

Treasurer

Rita Correia
(2010)

Town Clerk

Denise E. Neale
(2010)

Moderator

Margaret Ives
(2008)

Supervisors of the Checklist

Peter J. Correia
(2008)

Mayland P. Lewis
(2010)

Roland Routhier
(2012)

Derry Public Library Trustees

Katherine Prudhomme-O'Brien
(2010)

Elizabeth Ives
(2010)

Paul Lofler
(2008)

T. J. Paton
(2008)

Marilyn Sullivan
(2008)

Phyllis D. Howard
(2009)

Kathleen McPherson
(2009)

TOWN OFFICERS

(Continued)

Taylor Library Trustees

Candace Andrews
(2010)

Ben Hamblett
(2010)

Edward Ciano
(2008)

Betsy D. Wolfe
(2008)

Pamela Otis
(2009)

Trustees of Trust Funds

Mario Iannaccone
(2008)

Grant Benson, Jr.
(2009)

Michael Gill
(2010)

TOWN DEPARTMENTS AND OFFICES

EXECUTIVE DEPARTMENT

R. Gary Stenhouse, Town Administrator

HR/ADMINISTRATION & PUBLIC HEALTH

Larry Budreau
Director

IT/GIS

Douglas Rathburn
Manager

Cable 17

Barbara Ellingwood
Administrator

FINANCE DEPARTMENT

Frank Childs, Chief Financial Officer

Janice Mobsby, Controller

David N. Gomez, Assessor

Patricia Milone, Tax Collector

Jill McLaughlin, Human Services Administrator

POLICE DEPARTMENT

Edward B. Garone, Chief

George Feole, Captain

Vern Thomas, Captain

Marlene Bishop, Animal Control Officer

FIRE DEPARTMENT & EMERGENCY MANAGEMENT

George Klauber, Chief

COMMUNITY DEVELOPMENT

George Sioras, Director

PUBLIC WORKS DEPARTMENT

Michael Fowler, Director

Thomas Carrier, Water/Wastewater Superintendent & Deputy Director

Alan Côté, Superintendent of Operations

Eric Bodenrader, Parks and Recreation Director

Robert Mackey, Code Enforcement

TOWN BOARDS & COMMITTEES

PLANNING BOARD

Virginia Roach, Chair
(2010)
Jim MacEachern
(2008)
Beverly A. Ferrante
Council Representative

Neal Ochs, Vice Chair
(2009)
David Nelson
(2008)
Philip Picillo
Town Administrator Designee

David Granese, Sec.
(2010)
Ann Evans
(2009)
Thomas Carrier
Administrative Rep.

Alternates

Richard Tripp
(2008)

Jan Choiniere
(2009)

Vacancy
(2010)

ZONING BOARD OF ADJUSTMENT

Andrew Meyers, Chair
(2008)
Michael DeMeo
(2009)

Cecile Cormier, Vice Chair
(2008)
Albert Dimmock
(2010)

Christopher Lunetta, Sec.
(2010)

Alternates

Randall Chase
(2008)
Vacancy
(2008)

Dana Tripp
(2010)

Allan D. Vitt
(2010)
Vacancy
(2009)

HIGHWAY SAFETY COMMITTEE

Alan Cote, Public Works
Chief Edward B. Garone, Police
Chief George Klauber, Fire
Jane Landry, School

Grant Benson, Jr., Chair, 1st Member-at-Large
Tom Caron, 2nd Member-at-Large
Randall Chase, 3rd Member-at-Large
Mike Houghton, 4th Member-at-Large
Michael Gill, 5th Member-at-Large
John Gleason, 6th Member-at-Large

DERRY HOUSING AUTHORITY

Robert Fleig, Executive Director

Board of Commissioners

J. Leonard Sweeney III, Chair
(2011)

Sandra Amabello, Vice Chair
(2010)

Frederick Tompkins
(2009)

Thomas G. Hosey
(2010)

David Milz
(2012)

Brent Carney
Council Representative

CONSERVATION COMMISSION

Paul Dionne, Chair
(2009)

Albert Doolittle
(2008)

Judy Books
(2010)

John Dooney, Vice Chair
(2008)

Dennis Wiley
(2009)

Brent R. Carney
Council Representative

Margaret Ives
(2010)

James Arruda
(2009)

Alternates

Bill Hoyt
(2008)

Margaret Kinsella
(2009)

Neil Wetherbee
(2010)

Marianne Page
(2009)

HERITAGE COMMISSION

Richard Holmes, Chair
(2010)

Janice Rioux
(2010)

Ralph Bonner, Vice Chair
(2008)

Janet Fairbanks
Council Representative

Rebecca Rutter, Secretary
(2008)

Alternates

Bill Petch
(2008)

Brian Buckley
(2009)

Marion R. Pounder
(2010)

SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

David Gomez
(2008)

Jack Dowd
(2008)

Brian Chirichiello
(2008)

Joel Olbricht
(2008)

Alternates

Vacant
(2008)

Beverly Ferrante
(2008)

TOWN OF DERRY
DEPARTMENTS AND OFFICES

Town Council

Town Administrator

Community Cable TV17

Community Development

Conservation Commission

Derry Public Library

Derry Fire Department

Ambulance Services

Dispatch Services

Emergency Management

Finance Department

Assessing

Finance

Human Services

Tax Collector

Heritage Commission

Highway Safety Committee

Housing & Redevelopment Authority

Human Resources

Public Health

IT/GIS

Planning Board

Police Department

Animal Control

Public Works

Code Enforcement/Building/Zoning

Parks & Recreation

Transfer Station

Vehicle Maintenance

Cemetery

Buildings & Grounds

Highway

Water / Wastewater Division

Supervisor of the Checklist

Taylor Library

Town Clerk

Treasurer

Zoning Board of Adjustment

TOWN COUNCIL CHAIRMAN'S ANNUAL REPORT

This past fiscal year (July 2006 – June 2007) has been a busy and productive one for the town.

We saw a transition in the Town Administrator's office with Russ Marcoux accepting a similar position in Bedford and departing in January 2007. The town was blessed in obtaining the services of Dr. John Moody, recently retired Superintendent of Schools in Derry, on an interim basis while the Town Council conducted a search for a permanent administrator. After a lengthy and arduous search, Gary Stenhouse, former city manager in Rochester, was offered the position. Gary moved into the corner office just days into the new fiscal year. Gary brings many years of municipal management experience and expertise to the administrator's office, and I fully expect him to perform in a very professional and competent manner.

We often measure our progress each year in the successful projects the town undertakes during that fiscal year. We can never forget that our successes are the result of the leadership displayed by our management team of department heads as well as the competency and professionalism, and dedication of our town employees. These are the people who help make your town more "livable" and a great place to raise a family. On behalf of the Town Council, I want to thank every one of our employees for a job well done over the past year.

The Town Council continues to place economic development at the top of its list of goals. Toward that end, several projects are ongoing:

- We continue to move forward with our efforts to build Exit 4A. The town continues to benefit from a good working relationship with all the entities involved with the planning to include the Londonderry Town Council, New Hampshire Departments of Transportation and Environmental Services, the Environmental Protection Agency and the Army Corps of Engineers. The Governor and the Executive Council have also been working very closely with the towns and have provided much support and encouragement. Our hope is to complete the Environmental Impact Statement by the spring of 2008 after which we can proceed to obtain funding for the project – hopefully from the federal government.
- Our Tax Incentive Financing (TIF) district on Manchester Road (Rt. 28-N) with a major retailer continues to be developed. This project will help us widen Route 28 to facilitate a better flow of traffic from Ross' Corner to the town line.
- The Ash Street Corporate Park sold the last lot recently and construction started on the 54,000 square foot building. This four-lot development was originally targeted for full build out in five years. *We are now 36 months into this project.*

and we have three buildings already completed and occupied. There will be enough taxes raised from these four new buildings to completely pay off the bond (used to build the road and install utilities in this corporate park) much sooner than expected when the project was initiated. All these new taxes will then be available to our tax base. Given the success of this TIF district, the Town Council will undoubtedly consider other commercial areas where this concept would work well to spur more development.

- The Council voted to fund an economic development position in the FY08 fiscal year.

We have also dealt with many other issues too numerous to mention – from private roads to new sewer installations to our 180th birthday celebration.

I want to take this opportunity to thank all the volunteers who serve the town in various capacities – especially those who serve on our various boards. These dedicated people put in long hours in an effort to conscientiously perform their respective missions. They receive no pay and very little recognition for their many hours of hard work. These volunteers are truly selfless and deserve our utmost appreciation.

It has been a privilege and an honor to serve Derry as a Councilor-At-Large and as the council chair. It has also been a pleasure serving with this Council. While we have our occasional differences of opinion, I believe we all work hard to do what is best for the entire community of Derry.

In closing, I would like to thank all those residents who have supported me as one of your councilors-at-large. In my fifteen years on the Town Council, I have always tried to do what is best for the entire town and its residents.

Craig W. Bulkley
Chair, Derry Town Council
Councilor-At-Large

TOWN ADMINISTRATORS ANNUAL REPORT

The end of the 2007 fiscal year marks the beginning of my tenure as Derry's Town Administrator. Even though I'm the new person on the block who was not involved in the Town's successes in the past year, I would like to make a few general observations about what brought me to Derry in the first place. To state it as briefly as possible, Derry is a great community with lots of strengths. It is obvious as you look around the community and meet the people that there is a lot of positive energy going on a continual basis. Your volunteer Boards and Commissions from the Council to the others spend a great deal of time dealing with those quality of life issues that help make our community an excellent place to live, work and raise a family.

This next year promises to show even more progress as we continue to plan and develop a strategic vision for the continued economic prosperity of Derry. A strategic plan and vision is like a roadmap when you're going on a trip. If you don't have a map, you may never reach your destination. In Derry, there are a number of major stakeholders in the economic vitality of the community. It starts with you, the residents, involves Council, Town Staff, DEDC, the Chamber of Commerce, Housing & Redevelopment Authority, Rockingham Economic Development Corporation and even the State of New Hampshire. Thus it is critical with so many players that we're all on the same page, move in the same direction and maximize the use of the limited resources of all of these players.

Those of you who have positive suggestions on how to enhance local government and to make our quality of life even better are encouraged to contact us at our web site, by phone, or in person. You may even wish to consider volunteering to serve in some capacity for your community. Council usually has more slots available on Boards, Agencies and Civic groups than they can find people who want to serve.

By the way, a positive attitude about your community is the single most important thing that any of us can contribute to the well being of Derry. If we don't like our Town and talk it down rather than up how can we expect those persons and companies wishing to do business in the area come to Derry instead of someplace else?

I look forward to working on your behalf during the next year.

Respectfully submitted,

Gary Stenhouse
Town Administrator

DERRY COMMUNITY TELEVISION, CABLE 17

This past fiscal year, Derry Community Television, C17 has remained focused and committed to improve its operations to better serve our community. We currently cover both the Public and Government side of local cable access on one channel. Our purpose is to provide information to the Derry residents. Coverage of Town Council, Planning Board, Zoning Board, and Conservation Commission Meetings to name a few are our foundation. The 180th Town Celebration, The Holiday Parade, Memorial Day Parade, Derryfest, and the Summer Concerts held at McGregor Park were covered through the efforts of our staff and volunteers with our Cable Truck. Daily community produced programs of diverse interests provide an entertaining and lighter side to C17 programming. Productions done 'in house' can range from "Eye on Health" to "Capital Chat with Phyllis and Pat" to a series by the Community Alliance for Teen Safety, to The Flute Ensemble. Our programming is as diverse as our community itself.

With each year comes new technology. This year, Cable 17 introduces Video-On-Demand! We expanded our playback capabilities by integrating a Video-on-Demand (VOD) server to the automation system. The VOD server will stream selected programs over the internet allowing residents without cable television to select programming just by clicking onto www.derryctv.com. While visiting online, check our Program Guide as well as Public Service Notices that are posted on the Message Board.

Talks with Comcast about the addition of another channel that will be dedicated to Government Access (C23) prompted us to purchase additional equipment needed to support this second channel and allow for other ways to expand service. This all accomplished with no fiscal impact to the taxpayers.

We continue to work closely with Emergency Management, Fire, Police, Public Works, Bureau of Public Health, and the Superintendent of Schools keeping the community informed of road closures, shelter locations and other emergency announcements over both Cable 17 and Cable 6 with slides and continual crawls at the bottom of the screen.

In closing, I would like to thank Sean Fichera and Chris Martin for their expertise and efforts in bringing our station where it is today....to all the volunteers who have helped cover events throughout the year and to the producers who have produced shows. I invite anyone with an interest in Derry Community Television to get in touch with us by going to our website www.derryctv.com or email barbelllingwood@ci.derry.nh.us. There is always room for new volunteers and producers! We offer camera, and editing classes as well as 'How to Produce a Show'. We are located in the lower level of the Derry Municipal Center.

Respectfully Submitted

Barb Ellingwood

Station Administrator
Derry Community Television, C17

Community Development Annual Town Report Fiscal Year 2007

Fiscal year 2007 was a combination of steady development on the commercial side with a slow-down in the number of housing developments. The second half of Fiscal Year 2007 was very busy, with a variety of projects that were reviewed by our department and approved by the Planning Board. Projects included new commercial development at Shute's Corner (pharmacy, bank, gas station); the re-development of Floyd School into condominiums; a new 24-unit townhouse/condominium project on North High Street; two telecommunication facilities (cell towers); a Congregate Care Facility on Kendall Pond Road; new ball fields at Pinkerton Academy, as well as new office and commercial buildings on Tsienneto Road. Other projects included a new Industrial building on Corporate Park Drive, as well as a number of new, small businesses in the downtown, along Crystal Avenue and Route 28. Additionally, the department has been working with Wal*Mart's engineers on their new superstore. Wal*Mart will be submitting a site plan to the Planning Board during the fall of 2007.

The department continues to participate in several long-term planning initiatives and on outside committees. We are actively involved in the Rockingham Economic Development Corporation, the Greater Manchester Chamber of Commerce Metro Center, as well as working with the Derry Economic Development Corporation and Derry Chamber of Commerce. We continue to work with the Beaver Lake Watershed Partnership initiative, which is developing a plan for the protection of the Beaver Lake Watershed and examining future development around the Lake.

The department is active with the Greater Derry-Salem Cooperative Alliance for Regional Transportation (CART). The new van for the elderly, handicapped, and low income residents has been very successful and has a high ridership.

Lastly, the department is participating with the NH DOT Community Technical Assistance Program (CTAP), as a member of the CTAP Steering Committee. This program will provide technical assistance to local communities to deal with the impact of future development as Interstate 93 is widened. We also work closely with the Southern New Hampshire Planning Commission on regional planning issues as well as developing and updating local zoning ordinances, regulations and studies.

In closing, as part of staff support to the Planning Board, I would like to thank all of the Planning Board members for their continued support and assistance. Staff will be working with the Board's subcommittees this coming year on revisions to the existing Ordinance and the Land Development Control Regulations. I would also like to thank the Code Enforcement, Public Works, Fire Prevention and Police Departments for their cooperation and assistance. Finally, the department had a major personnel change when Jeanne Owen retired after working for the town for 25 years. Fiscal Year 2008 will be a time of change in the department with new staff, exciting new projects in the pipeline, as well as some challenges relating to growth management issues. We strive to better serve the community in a professional, prompt manner.

Respectfully submitted,

George H. Sioras, Director

CONSERVATION COMMISSION

The Conservation Commission meetings are held the second and fourth Mondays each month. Our meetings are held at 7:30PM in the Derry Municipal Center. The meetings are all open to the public and are broadcast on Cable Channel 17. We review wetland applications and site plans, as part of the town's technical review process.

The Commission conducts site walks all twelve months of the year for sub divisions and wetland permits review.

The conservation area off Tiger Tail Circle was officially named the Quail Hill Conservation Area. Several commission members and citizen volunteers continue to enhance the parcel for the benefit all of residents of Derry.

I attend Planning Board meetings when scheduling permits, as an advisory member.

In honor of Albert Doolittle's deep commitment to the Derry Conservation Commission during his 22 year membership, a unanimous vote was made by the Commission to approve the naming of the former Caras property to, "**The Albert W. Doolittle Conservation Area**". It is a small tribute to one who has dedicated so much to our town. I am proud to call Albert a close friend.

Elections were held in May: Paul Dionne, Chairman; John Dooney, Vice-Chairman; James Arruda, Secretary; Margaret Ives, Treasurer. Albert Doolittle, Dennis Wiley and Judy Books are Regular Members. Alternates are Neil Wetherbee, Peg Kinsella, Marianne Page and Bill Hoyt.

Although no longer an official Commissioner, Eleanor Sarcione continues to volunteer her time and energy, maintaining all the flower beds on the conservation properties, changing the themes throughout the seasons.

Respectfully submitted on behalf of the Derry Conservation Commission,

Paul Dionne, Chairman

DERRY PUBLIC LIBRARY

The popular thinking today is that nobody goes to the library anymore. You can get anything you want over the Internet just by searching on Google.

WRONG!

Tell that to the parent that spent two hours on the Internet helping his son find information on an obscure mammal found only in Madagascar, only to arrive at the library in a desperate and frustrated state of mind, still looking for that information. At the adult reference desk he and his son received all of the information needed in about ten minutes. This is not an unusual occurrence. So, contrary to the trend in public opinion, libraries are not hopelessly out of date! They are however, very different from what most of us remember.

The Internet has not only NOT made libraries obsolete, it has increased use. The almost unquenchable curiosity of Americans and their limitless "need to know" keep this library in business and give our librarians a reason to be, as it were. Information is the favorite hot commodity and getting it fast the only game in town.

The 180,472 people that walked through our doors last year asked 15,827 reference questions and used our different collections, whether electronic or print, fiction or nonfiction, children's or adult materials to the tune of 214,781 items circulated. These statistics do not even represent the use of our electronic presence on the web. In general the Derry Public Library is neither out of date nor outmoded.

Technology gives our patrons online access to our catalog of materials as well as those items that are only available in electronic format. At the Derry Public Library there is certainly innovation: In September we became one of the first libraries in the state to offer downloadable audiobooks. With this service, you can "electronically borrow" a book by downloading it from the state database through our website to your computer. From there you can listen on your computer or burn CDs and listen from your portable CD player. Or, for those of us that are technologically challenged and cannot handle the process, you can borrow from the library what amounts to a single audiobook loaded into an MP3 type player from our "Playaway Collection." Since the book is already loaded into the device, all you have to do is hang the lanyard around your neck, plug in your headphones, press play and you are good to go. Whether you are headed outdoors to walk or exercise, want to decompress before falling asleep, or, perhaps confined to bed rest, the format is light, compact and very portable.

We have expanded our web presence at www.derry.lib.nh.us and now subscribe to 22 electronic information resources, called "databases," that can be used from home using your library card number for access. The databases range from the simple general encyclopedia, Grolier, to repair manuals for automobiles as well as for small engines. If finding your ancestors is your latest project, use one or all three of our genealogical databases. Readers wondering what to read next can use Novelist to find a favorite author, find the order in which to read a series, from #1 through to the end; no more getting engrossed in a book only to discover that it is in the middle of the series not the beginning. Novelist will also help you find similar writers to add to your favorites as well.

The Derry Public Library is still part of the GMILCS Consortium which gives Derry Library Card holders access to over three million items held among thirteen libraries including three academic libraries. This is the only group of libraries in the entire state of New Hampshire that have formed a consortial agreement to allow "common borrower" privileges to nonresidents. There are other benefits as well; from group generated discounted databases to software support and consortium wide meetings of specialized interest groups.

Libraries, by their very nature, are literacy supporters. The Derry Public Library has taken that commitment one step further. We have housed the office of the "Rockingham County Adult Tutorial Program since 1992, totally rent free and allowed full use of our fax machine and photocopier. When funding for the Derry office evaporated, the local Derry program manager had to decide whether she would be able to continue any literacy program. The program manager decided to create a new program and find funding for the new "Adult Learner Services of Greater Derry" program. With the blessing of the Board of Trustees, the library spent the better part of six months rallying support from the community and we remain committed to this program. I am happy to report that the new program has made it through its first, very rough year and is alive and well; still very much a part of this library operation.

One of the many benefits to having the literacy office in the building is having their materials cataloged in our general collection. Items can be taken out by their students or our regular patrons. In one of the collections there are book/audio tape combinations that allow the reader to follow along in the books while the tape plays someone reading. The wonderful part to these combinations is that the tape can be run at normal or slower speed for slow or new readers.

This past year has been pretty normal for a seventeen year old building. We have been on a program of replacing the HVAC valves as they fail; there is so much that can go wrong with them that using rebuilt parts makes no sense. Since parts and installations run around the \$2,000 range we remain careful and vigilant.

In June we had the oil tank cleaned. Our new (two years old) furnace kept shutting off and after months of troubleshooting the only possibility was sludge in the tank. The only way to clean it was pump it out and do a manual cleaning.

We've had trouble with our outer entry doors not working properly, dragging and not closing etc. Over the course of three months The Door Control Company replaced hinges in some cases and closers in others. The doors are very large and heavy so wearing out hinges and pivots after seventeen years of use is not a surprise.

The old building portion of the library has historically been chilly compared with the rest of the building. So, last October we installed extra insulation in the ceiling and it seems to have helped a little. We also added insulation in the ceiling above the director's office. It has made a world of difference.

One of the building issues that has plagued us since the new portion of the building opened is uneven power. We continue to get brownouts and temporary outages and it wreaks havoc with our three-phase power and our lighting fixtures on the main floor.

Two of our seven-member Board of Trustees, Elizabeth Ives and Katherine Prudhomme-O'Brien, were reelected this year to terms that will expire in 2010. Officers elected in June were as follows: T.J. Paton, chairman; Kathleen McPherson, vice-

chairman; Elizabeth Ives, treasurer; Paul Loffler, secretary. We are very grateful for the Boards continued dedication to maintaining quality library services for the community.

Through the monthly book sales the Friends of the Derry Public Libraries continue to support the Derry Public Library as well as the Taylor Library through funding of children's and adult programs, museum pass programs and volunteers for any number of needs.

To each and every volunteer who gives of their time and talent, to every tradesman who puts in extra effort to make sure our building remains safe and stays in good repair, and to the staff, who work tirelessly to serve our patrons I thank you. Because of all of you, the citizens of Derry can participate in story times, join a book discussion group, pick up material loaned from another library, ask a reference question, use the Internet, use our databases, sit and read a magazine, or participate in the literacy tutoring program. Our doors are open to all.

Respectfully submitted by:

Cheryl Lynch
Director
Derry Public Library
FY2007

USE OF LIBRARY EOY 2007**ADULT DEPARTMENT'S STATISTICS**

<u>TYPE OF USE</u>	<u>THIS YEAR</u>
CIRCULATION	136411
PATRON VISITS	144620
REFERENCE QUESTIONS	12527
ILLS REQUESTED*	1631
ILLS RECEIVED*	1630
ILLS OTHERS REQUESTED*	4851
ILLS OTHERS RECEIVED*	3989
DERRY BORROWED CBC*	4671
DERRY LOANED CBC*	6767
NEW REGISTRATIONS	2220
INTERNET USE IN HOURS*	13233
OVERDUE NOTICES SENT	6816
RESERVES TAKEN FOR PATRONS	9541
BOOKS ADDED	7728
BOOKS WITHDRAWN	9510
PROGRAMS - NUMBER HELD	23
PROGRAMS - NUMBER ATTEND	319
YA PROGRAMS - NUMBER HELD	97
YA PROGRAMS - NUMBER ATTEND	592
PUBLIC ACCESS COMPUTER USE	542
INTERNET CLASSES SCHEDULED	0
INTERNET CLASSES - NUMBER ATTEND	0
NUMBER OF VOLUNTEERS	80
VOLUNTEER HOURS	309.15

CHILDREN'S DEPARTMENT STATISTICS

CIRCULATION	78370
REFERENCE QUESTIONS	3300
INTERNET USE (HOURS)	209
PROGRAMS - NUMBER HELD	261
PROGRAMS - NUMBER ATTEND	8335
PUBLIC ACCESS COMPUTER USE	2461
NUMBER OF VOLUNTEERS	40
VOLUNTEER HOURS	304.5
PATRON VISITS	35852

TOTAL STATISTICS FOR FY 07

CIRCULATION	214781
PATRON VISITS	180472
REFERENCE QUESTIONS	15827
ILLS REQUESTED	1631
ILLS RECEIVED	1630
ILLS OTHERS REQUESTED	4851
ILLS OTHERS RECEIVED	3989
NEW REGISTRATIONS	2220
INTERNET USE	13442
OVERDUE NOTICES SENT	6816
RESERVES TAKEN FOR PATRONS	9541

PROGRAMS - NUMBER HELD	284
PROGRAMS - NUMBER ATTEND	8654
BOOKS ADDED	7728
BOOKS WITHDRAWN	9510
PUBLIC ACCESS COMPUTER USE	3003
BORROWED CBC	4671
LOANED CBC	6767
NUMBER OF VOLUNTEERS	120
VOLUNTEER HOURS	613.65

Annual Report - FY 2006

Derry Fire Department and Office of Emergency Management

The Derry Fire Department is a full service fire department that provides emergency services and protection from fire, natural and manmade disasters, and medical emergencies. It provides these services through four integrated and related areas within the Department – Fire, EMS, Emergency Dispatch and Emergency Management.

The Derry Fire Department provides fire protection through education, enforcement and suppression activities. We respond from four fire stations located throughout the Town and Administrative and Code Enforcement offices located in the Municipal Center.

The Derry Fire Department strives to provide a safe, healthy, and pleasant environment in which to work in. We accomplish this with a systematic approach which includes programs of preventative maintenance, replacement of outdated inefficient equipment, new technologies, and quality products. This report reflects changes made during 2006.

Central Station at 131 East Broadway continues to be an exceptionally busy fire station. Since the closure of Station 1 on West Broadway, the personnel and apparatus at Central continue to protect what was formerly the busiest and second busiest district. While the majority of the personnel assigned to Central are proud of the work they do for the Town and enjoy the fast pace, this continues to place a strain on the personnel and apparatus assigned here. Several areas of Town are now beyond the nationally accepted response times for response to medical emergencies and fires.

Personnel

Derry Fire hired one new employee this year, Firefighter/Paramedic Sean Beinhaur. Firefighter Paramedic Beinhaur has over ten years of experience as a paramedic, firefighter, and police officer. We welcome him and wish him a long and safe career.

Firefighter/Paramedic Edward Gannon received the 2007 VFW Firefighter of the Year Award. Ed is a twenty-three year veteran of the Derry Fire Department and was unanimously chosen for this award by the Chief Officers of the Department on the basis of his exceptional skills, numerous extra projects including coordinating the Emergency Medical Technician Program at Pinkerton Academy.

In order to prepare our Department for the future the Department has two chief officers enrolled at the National Fire Academy Program for Executive Fire Officers. Battalion Chief Gagnon and Battalion Chief Webb have successfully completed their second year in this demanding four year commitment. This program prepares Chief Officers to lead and management Fire departments.

Training

The Derry Fire Department conducted over 6500 person/hours of fire, ems, and rescue training during FY2007, averaging over 92 hours per firefighter. Much of the training was coordinated to support on going technical rescue needs including trench rescue training. This rescue training showed immediate benefits when a large tree fell on a house in October of 2006. Crews were able to quickly manufacture timber shores to stabilize and render safe the structure.

Crews received additional training on general firefighting operations, total quality management, hazardous materials, auto extrication, and water and ice rescue. Additionally, all department members

received State mandated inter-operable communications training. The training along with the radio equipment will allow Derry Fire Crews to respond and operate at the scene of any large emergency in New Hampshire, and surrounding areas.

Fire and Rescue

The Department attempted to continue to maintain a level of service that was at the prior year's levels. After the consolidation of the two fire departments staffing levels were maintained at eighteen firefighters per shift 18 per shift. During the year alternative staffing models were used to assist with overtime budgetary constraints. The Department continues to strive to maintain the levels of fire, rescue and EMS services that the community has come to expect. Significant concerns remain with regards to compliance with NFPA 1710 standards for response and staffing in the Southwest portion of Town due to loss of Downtown fire station.

The Department responded to over 3034 emergency calls in 2006/7 including 53 structure fire calls and 128 rescue calls (Motor vehicle extrications, elevator, water etc.). with fire apparatus and rescue equipment as well as 2816 requests for medical aid that required an ambulance response.

The Derry Fire Department continues to maintain, upgrade, and purchase new equipment. This allows great people with state of the art tools to protect the lives and property of the citizens of Derry. The trench and structural collapse trailer is well stocked and in service. The Department has also purchased a flat bed trailer to respond with materials such as shoring panels and lumber.

A complete set of Acetylene cutting torches has been mounted on Rescue-1. An Exothermic torch kit has also been purchased. This torch will enable Firefighters to cut metal under the most extreme conditions.

Each Marine unit now has a dedicated floating back-board for patient safety. The ice rescue suit replacement program ensures adequate equipment will be placed on scene.

The Department received a Homeland Security Grant of \$234,000 that will allow the Department to replace the self contained Breathing Equipment (SCBA). This will update the Department's SCBA's to the new NFPA 07 standard and incorporates many safety features.

Emergency Medical Services and Ambulance

The Firefighter/Paramedics that staff our ambulances are respected leaders in our region and provide patient care that is unparalleled in the emergency medical services community. The Department continues to be one of only seven (7) Nationally Accredited Fire Department-Based Ambulance Services in the nation and the only accredited Department in New England. The Department currently provides emergency medical services from all four fire stations in Derry. There is an ambulance located at each of the four fire stations. The ambulances located at the English Range Station and Island Pond Station are cross staffed with the firefighters that also staff the fire engines located at those stations. The Central Station and the Hampstead Road Station have ambulances that are staffed with two Firefighters/Paramedics. These firefighters cross staff the ladder truck, tanker, rescues vehicle and specialized trailers.

The Derry Fire Department provides Advanced Life Support (ALS) with a trained staff that includes twenty-four advanced life support trained Firefighter/Paramedics with at least one Paramedic assigned to each apparatus and ambulances that are in service. This level of service allows the Department to dispatch at least two Paramedics to the scene of a patient(s) that is critically ill or seriously injured. The Department continues to be one of two Fire Department Based Ambulance Services in the state trained

and qualified to practice some of the more advanced ALS procedures. Our EMS providers continue to broaden their scope of practice by incorporating the latest in life-saving techniques, training, and equipment.

The Derry Fire Department responded to 2816 requests for medical aid and transported 2075 patients to area hospitals during the 2007 fiscal year. The Derry Fire Department provides emergency medical services at the Advanced Life Support (ALS) level with a trained staff that includes 31 Paramedics, 31 Intermediates, and 12 EMT/Basics.

The Derry Fire Department continues to support the goals of American Heart Association by taking the necessary steps to turn Derry into what the Heart Association calls a HeartSafe Community. One HeartSafe Community goal will be to offer CPR/AED trainings and CPR/AED instructor trainings throughout the community, at locations where the public gathers. We will also assist the community in establishing their own Public Access to Defibrillator programs.

In 2006-2007 the department provided 156 hours of HeartSafe CPR training and certified 51 lay rescuers in Heartsaver CPR/AED.

Continuing Medical Education and Refresher EMS training as required for licensure and recertification by the State of New Hampshire, Bureau of Emergency Medical Services and the National Registry of EMT's was ongoing last year. The department provided over 3350 hours of EMS instruction, averaging 48 hours per EMS provider. Didactic and practical skill trainings programs approved by the New Hampshire Bureau of EMS were provided by department's licensed EMS instructor/coordinator.

Emergency Dispatch

As the contact for the Fire Department the Dispatch Center does much more than answer emergency call and dispatch responders. The Dispatch Center remains the hub of everything that the Department does. The Communications Division of the Fire Department dispatches fire and ambulance calls throughout the Greater Derry area. They provide dispatch services for not only for Derry Fire and Derry Ambulance and four other communities, Windham, Auburn, Chester, Hampstead, and the Hazardous Material District. In 2007 the communications center handled more than 7151 emergency calls. Besides the emergency calls the dispatch writes over 1493 Burning Permits as well as logging and monitoring those permits.

The Department placed into service new digital portable radios that allowed each member of the Department to have a radio assigned to them. The equipment was made available through a State grant at a minimal cost to the Town.

The Personnel Protective Equipment (PPE) committee has completed its work on new specifications and all members have been outfitted with one set of PPE meeting the new specifications. These garments incorporate features that allow for better ergonomics. These PPE allows Firefighters to work faster, safer, and with less fatigue. An ongoing replacement program will insure each Firefighter will be outfitted with 2 sets in the next five years. The purchase of the PPE extractor washer and gear dryers has proven to be effective. This equipment has reduced turn around time and cost for PPE cleaning. Maintenance of these valuable garments has also been improved.

Facilities

The Central Station has undergone many significant changes to meet the health and safety needs of the firefighters serving there, to increase the efficiency of the Department while allowing us to better service the needs of the community.

The Plymo-vent unit was moved outside to the roof to drastically reduce the noise from its operation. This equipment reduces all of our exposure to known carcinogens. The storage area at the rear of the

station was converted to a fitness area for firefighters that includes cardio vascular and strength building equipment. Floors in the station were updated from the original 1970 tile to a lower maintenance, slip resistant commercial tile. The garage doors were updated to include safety switches to decrease the likelihood of closing a door on a person or piece of equipment. We are also exploring a maintenance contract to maintain the doors and openers in the future.

Personal uniform lockers were purchased and installed to allow all employees to come into compliance with NFPA, OSHA and DOL standards by laundering and maintaining uniforms at the station.

Structural firefighting gear lockers were purchased and installed that allow for better ventilation and storage of the gear, keyless locks at all points of entry into the station, security monitoring cameras, motion activated light sensors, programmable thermostats, hands free towel dispensers, custodial and paper products were standardized and metered to decrease waste, high efficiency florescent lighting in the bays, a new furnace and HVAC system all improve the efficiency of the station.

The kitchen was updated by replacing the used cabinets that were falling apart, and gradually updating old residential appliances with commercial grade appliances that are better able to meet our needs. The floor was updated to a commercial material suitable for the high traffic the kitchen sees.

A public education area is being put together on the outside of the station to allow for a safe area for the public to utilize the Fire Prevention and Education Trailer that was purchased with a grant. The area also includes a fence that doubles as a barrier for children from the East Broadway traffic and an example of an appropriate fence to keep children out of a pool. A door was installed on that side of the building to allow personnel and the public safe and easy access to the public education area.

The administrative trailer attached to the building 2 years ago, continues to present problems. We obtained a report that stated the leaking roof has not caused a mold issue. The trailer also requires ceiling, wall, floor and door repairs.

In the past year the Hampstead Road station has seen significant improvements. Security was improved with better doors and key less entry locks, the windows in the living quarters were replaced to improve heat loss issues. Thermostats were replaced with programmable units to improve efficiency. Weather stripping was installed on the apparatus floor doors to decrease heat loss. The carpet in the day room was replaced with an industrial grade product.

Hampstead Road Station possess the only training room in the Derry Fire Department and it is used daily for crew training, training for the public, state classes, and college level classes related to fire science. It is also utilized as a meeting room. The station also houses the cascade/compressor system used to fill the departments SCBA cylinders and a SCBA room for the repair and maintenance of all Derry Fires self contained breathing apparatus. An apparatus floor drain separator was also added to comply with State of New Hampshire Department of Environmental Services regulations.

English Range Road Station has incorporated many changes in the interest of safety, energy efficiency, and health and wellness. The station had been plagued with a sewer gas odor that required an outside contractor to find. The source of the problem was found and corrected. The station landscaping has been modified with a natural barrier in the event of an accident causing a vehicle to leave the roadway towards the building. Motion sensing lighting has been installed in non-essential areas to reduce energy costs. Energy efficient lighting has been installed by NH Co-op with an estimated annual cost savings of \$400.00+ per year. Automatic thermostats have been installed to lower energy costs.

Island Pond Road Station received a driveway and parking lot renovation due to a failure during last years winter. The project was a partnership with the Department of Public works who oversaw the redesign of drainage and reconfiguration of the entire parking area. A newer station electrical generator has been installed to replace the aging original and new shrubs and fencing to improve the property.

Emergency Management

Some areas of the Town were impacted by an ice storm that effected many homes leaving them without power for up to four days. The after action report for this incident allowed the bureau of Emergency Management to find our shortcomings and begin developing a more comprehensive plan to deal with storm related emergencies. One issue that was determined was a failure of our ability to have community notification during power outages and loss of phone service. We also determined that there were some issues with Reverse 9-11 notification system. since that time the Bureau u has updated the R-911 system and is developing additional local notification methods including a local low band AM Radio system.

Once again our training and planning were put to the test when springtime floods threatened portions of Derry.. With cooperation of all Town Departments and the Town Administration, Derry was nearly back to normal within three (3) days. Public works and Finance worked with FEMA to recuperate funds that were expended by the Town for this major incident.

The Office of Emergency Management (OEM) made additional improvements at the Town's Emergency Operations Center, which is located at the Municipal Center. Upgrades include computer equipment including and incident management tools. Upgrade of the Reverse 911 system and communication enhancements

Emergency Management began our annual redrafting of the Basic EOP in the new Federal ESF format. The plan includes recent hazard possibilities, such as a Weapons of Mass Destruction (WMD) and biological events. The purpose of this update was to redraft the Town of Derry Emergency Operations Plan (EOP) in Emergency Support Function Format (ESF). Redrafting our EOP in ESF format aligns our emergency response plan with state and federal plans. The ESF format is a mechanism that consolidates multiple agencies that perform similar or like functions into a single, cohesive unit to allow for the better management of emergency response functions.

Our ability to meet increases in service demands remains strong. We take pride in the Department's capabilities and response personnel to handle all potential incidents or emergencies. The professionalism and dedication of our personnel is truly invaluable.

Respectfully,

George Klauber, Fire Chief
Derry Fire Department

Fire and Rescue Responses	Responses	Prevention Activity	
Structure	53	Students	4340
Vehicle	12	Fire Station tours	23
Brush	26	General Public Safety Programs	133
Fires, other types	97	Fire Extinguisher training	7
Alarm call no fire	432	Blood Pressure Clinics	9
Hazardous Condition	209	Child Car seat installs	52
Good Intent	128		
Service Call	264	Inspections	
Rescue	128	Commercial Occupancy	86
ALS Response	1517	Residential Occupancy	18
BLS Response	108	Other Occupancy	12
Mutual Aid Given	42	Oil Burner	80
Mutual Aid Received	18	Gas Burner and/or piping	565
		Wood stove/fireplace	8
Apparatus/Ambulance/Vehicle	Responses		
Battalion Chief	565	Permits	
Battalion Chief (2)	11	Burning permits	1493
Engine 1	1884	Assembly permits	81
Engine 2	678	Blasting permits	09
Engine 3	666	Plans Reviewed	121
Engine 4	856		
Truck 1	356	Dispatches	
Tank 1	106	Derry	3630
Rescue 1	217	Auburn	538
Rescue 4	14	Chester	468
Forestry 1	6	Hampstead	1049
Forestry 2/Tanker	2	Windham	1458
Medic 1	1931	SENH Haz-Mat	8
Medic 2	30		
Medic 3	150		
Medic 4	751		
Medic 6	103		

EMS Encounters 2006-2007

Total EMS Responses 2816

Atkinson	2
Auburn	207
Chester	174
Danville	1
Derry	2284
Hampstead	19
Londonderry	73
Manchester	2
Plaistow	1
Salem	5
Sandown	12
Windham	36

Total EMS Transports 2075

ALS1	1361
ALS2	95
BLS	602
SCT	17

Derry Only 1810

ALS1	118
ALS2	74
BLS	533
SCT	17

Chester 125

ALS1	82
ALS2	12
BLS	31
SCT	N/A

Auburn 140

ALS1	93
ALS2	9
BLS	38
SCT	N/A

Response Request

ALS 911 Response (Scene)	2779
Walk-in Emergent	8
Intercept	11
Interfacility Transfer (SCT)	18
EMS Mutual Aid Provided	140

Response Disposition

Cancelled	171
Dead at Scene	13
No Patient Found	8
Patient Refused Care	530
Standby Only	3
Treated and Released	14
Treated, Transferred to Air Medical	8
Treated, Transported by (ALS)	2067
Treated, Transported by Police	2

EMS Unit Responses

Medic -1	1874
Medic-2	53
Medic-3	100
Medic-4	789

Hospital Destination

Brigham & Women's	2
CMC	80
Children Boston	3
Concord Hospital	1
Elliot Hospital	207
Exeter Hospital	4
Hampstead Hospital	1
Holy Family	6
Landing Zone	4
Lawrence General	2
Leahy Clinic	1
Mary Hitchcock Memorial Hospital	1
Mass General	2
Parkland Medical Center	1742
Saint Josephs Hospital	7
Southern NH Medical Center	10
V.A. Hospital	2

FINANCE DEPARTMENT FISCAL YEAR 2007 ANNUAL REPORT

Fiscal Year 2007 was highlighted by the completion of a town-wide revaluation process with the assistance of Vision Appraisal Technologies, further implementation of new policies and procedures within Human Services and staffing changes within the various divisions of the Finance Department. Throughout the year, the organizational transitions begun in FY 2006 with respect to the Tax Collector and Human Services area were completed. In the middle of the year, the Town secured a new Human Services Administrator, Jill McLaughlin, who came to us with a number of years of solid experience in the Manchester Welfare Department. In filling other vacancies in our various divisions, we have been very successful in attracting a large pool of candidates from which we have hired replacement staff with strong credentials for their respective positions.

As the Town's Chief Financial Officer, I continue to be blessed with a dedicated, competent staff and I thank them for their work effort and professionalism. As mentioned earlier, the personnel replacements that occurred this year only strengthened the Department's professionalism and commitment to provide a high level of customer service. I thank Controller Janice Mobsby and Tax Collector Pat Milone for completing their transition to new responsibilities and organizational changes implemented in late FY 2006, to Assessor Dave Gomez for completion of the Town-wide revaluation begun in 2005 on schedule and within budget, and to Jill McLaughlin, the Town's new Human Services Administrator, for joining us and quickly making an impact on the efficient operation of her area of responsibility. While it has been a year of changes and challenges, the employees of the Finance Department have risen to the occasion and dealt with those changes and challenges.

Separate reports for the Assessing, Finance, Human Services and Tax Collection Divisions that follow this report will provide more details on division operations during FY 2007.

Respectfully submitted,

Frank L. Childs
Chief Financial Officer

Assessing Division

Fiscal Year 2007 seemed to be a quiet but very busy year for the Assessing Department as we implemented the action plan for Tax Year 2007. The Town Council (The Board of Assessors) approved the plan at its meeting on November 7, 2006. This plan focused on reinstituting the yearly cycled inspection process, annual building permit review, and inspection of sold properties. Residential Neighborhoods 101 and 105 (2,100 parcels) were completed in 2007, and Neighborhood 102 (1,300 parcels) will be done for 2008. This program is intended to physically review each property through an inspection and interview with the property owner, so we may keep the data on the Department's Property Record Cards (PRC's) accurate and up to date. The result of this effort will ultimately lead to equitable assessments throughout the town.

We will be making a recommendation to The Board of Assessors in the fall of 2007 regarding our cycled inspection and assessment review plans for 2008. Currently it appears that we will be inspecting the following classes of property; condominiums, condex properties, manufactured homes, multi family and commercial & industrial properties. Individual properties within these 'Classes' of properties may see a change in their assessed value in 2008 (as of April 1) as a result of our reviews. Some classes may also see a collective change in assessments.

We hope to present to The Board of Assessors a plan for a reassessment update for 2009 or 2010 based on market data that we continue to receive and analyze. Our recommendations regarding future Revaluations and or reassessment updates are a result of our continuous efforts to study the real estate market. Since the market is always in a state of change, the Town needs to continue to keep its assessed values in line with that market activity according to State Law, the State Constitution, and new Assessment Standards being developed by the State Assessment Standards Board.

The 2006 Town-wide Reassessment assured that the Town of Derry met all Assessing Standards and Guidelines per DRA's review of the completed project. The project was completed in early July 2006, and the valuations were turned over to the Town at that time. Reports were prepared from the VISION data base and sent to the State of New Hampshire Department of Revenue Administration (DRA) in order for them to establish the tax rate for 2006. The rate was set at \$22.16/\$1,000 of valuation.

The DRA indicates through their annual sales to assessment ratio study (required by State Statute) conducted for 2006 that the Town's overall level of assessed value to market value, as a result of the successful completion of the 2006 Revaluation, was 95.9% (for 2005 it was 75.3%). The acceptable range by State Standards is 90% to 110%.

Also, the DRA's study indicates the co-efficient of dispersion (C.O.D.) to be 7.4% for year 2006 (9.7% for 2005). This C.O.D. is considered to be in the 'excellent' range, for tax year 2006, as it was for 2005. Due to the revaluation, tax year 2006 was measured independently of any prior year's performance. The C.O.D. measures uniformity in assessments through ratio studies. It indicates the measure of appraisal uniformity that is independent of the level of appraisal (ratio) and permits direct comparisons between various properties (like and other properties). Any

decision to conduct revaluations must consider this number above all others. The acceptable limit for the C.O.D. by State Standards is below 20%.

Due to the above oversight by the DRA, we continue to recommend to the Board of Assessors that our regular program of cycled inspections moves forward each and every year, and the assessment update program moves forward every two or three years, the next being 2009/2010. This process is crucial to the well being of the Town, not only from the individual taxpayer's perspective, but also from the overall fiscal health of the Town. It assures that no one taxpayer will pay more than their fair share of the property tax burden in the Town of Derry.

The Town's 2007 net taxable valuation is \$2,979,467,632, the figure that will be used by DRA to set the 2007 tax rate. The net valuation increased by \$27,978,644 over the 2006 tax year.

The Town's 2006 net taxable valuation, upon which the tax rate was set, was \$2,951,488,988, with a resulting tax rate of \$22.16 / \$1,000 of valuation.

There is a Village District within the Town of Derry known as Chase's Grove Village District that must be reported to DRA. The net assessed value of this district to be reported is \$11,923.896. There was no appropriation for this district for tax purposes for 2006; therefore there was no tax rate to report.

The public can access much of our assessment data on-line. Assessment data is updated monthly and may be viewed at www.visionappraisal.com for the Town of Derry. We have found that the new VISION system is very user friendly and it has easy look up and reporting routines. Also, there are two new workstations in the Public Research Area, at the Municipal Center next to the Assessor's Office, that have already shown the systems benefits to the Public, as it is easier to use and move from one data screen to the next. Property Record Cards are printable from each station, and on-line. The on-line feature of the new system has saved, and will continue to save, the Department time as appraisers, realtors, Attorney's, the general public and the various Town Departments can easily access the data on-line. The Department Staff continues to spend time working with the VISION computer system. We have found many aspects of the system to be user friendly in our day to day routines.

Other on-line features found at www.derry-nh.org that have been in place since August 2007 are, the Town's tax maps, and 'Derry GIS' that has search fields that will locate owners, assessment information, abutters lists, the location of town water and sewer lines and many other features. All this information is available to print from your home or office.

A long time employee of the Department, Mrs. Geraldine LaPlume retired as of July 16, 2007. Over the 25 years she worked for the Town, she proved to be an excellent, dedicated, and caring employee who was always ready to get the job done and help others to do the same. We here in the Assessor's Office miss her already, and we wish her happy and healthy retirement years. Ann Marchese has joined the Assessing Team to fill that vacancy. Ann comes to us from the Public Works Department after eight years of service there. We welcome her to this new position for her and wish her well.

I thank my staff for a job well done, especially through the last year with the challenges the Department faced from the 2006 Revaluation, and being fully responsible for the new VISION CAMA system this year. A change in computer systems is always nerve wracking; however, the Staff has come away from this change in very good shape, continually forging ahead learning more about the system.

Also, my thanks and sincere appreciation is extended to other Town Departments for their cooperation and patience, and our Consultants for the heavy amount of work they complete.

The Assessing staff and I wish to thank the public for their assistance, understanding and patience, especially through the Revaluation project. We are looking forward to a very healthy and productive Fiscal Year 2008 (Tax Year 2007).

Respectfully Submitted,

David N. Gomez

David N. Gomez, CMA, CNHA
Assessor

Finance Division

The transition of the accounting, payroll and accounts payable of the Derry Public Library and the Taylor Library to the Finance Division continued during FY 2007. As previously reported, the assumption of these responsibilities by Finance frees up financial administrative time for the Libraries to refocus on the provision of Library services, while these financial services are provided to the libraries and their Boards of Trustees by a trained Finance staff.

The division activity continues to: provide financial services, information and training to other Town departments; provide financial information and recommend financial policy to the Town Administrator and Town Council; report quarterly financial information to the Finance Committee, the Town Council and the Citizens of Derry; and provide guidance that enables users of the MUNIS financial software system to be more efficient. Additional training will be provided to the users of the MUNIS system, as well as the addition of quarterly user group sessions to share experiences and receive updates.

In the summer of 2006, Finance played a significant role in the preparation and presentation of a proposal for a second Tax Increment Finance (TIF) District in Town. On August 22, 2006, the Town Council approved the creation of the Route 28 Corridor TIF District as a tool to enhance economic development between the Londonderry town-line and Ross' corner, in conjunction with the proposal for a Super Wal-Mart to be constructed off of Ashleigh Drive. A part of the approval was the approval of a bond resolution of up to \$4.9 million for infrastructure improvements to Route 28 in that area. The Town presently anticipates that bond to be issued late in 2007.

While the FY 2008 budget process went very smoothly as in past years, it was a significant challenge given the limited funds available to cover inflationary and contractual increases in the Town's operating cost. Departments were asked to prepare initial budgets with no increase in their bottom-line approved FY 2007 budget for operations & maintenance, capital outlays and capital reserve transfers. This was a deviation from prior years where Department Heads were asked to submit a budget for what they believed was required to manage their respective departments based on both a short-term and long-term vision. The Chief Financial Officer and Controller reviewed all budgets with Town departments before the draft budget was submitted to the Acting Town Administrator for his consideration with department heads. Subsequent meetings with the Acting Town Administrator and the Department Heads were held to reach consensus on the budget that was then presented to the Town Council. The Town Council then held a series of public workshops with Town staff, as well as a public hearing, to review and discuss the budget, and make changes that they deemed appropriate. Throughout this process, Finance provided updates on the impact of changes being made or proposed by the Town Council. The budget presented to the Town Council and ultimately adopted utilized no fund balance in developing a budget that was within the tax cap. We are pleased that the Town Council supported this recommendation, since the percentage of unrestricted fund balance had declined over the past few years. The final FY 2008 budget, including the capital improvement plan for FY08, was approved on May 15, 2007.

In June of 2007, a \$600,000 bond anticipation note (BAN) was issued through Citizens Bank in connection with the construction of a new Highway Garage. The \$600,000 BAN will be converted to a 20 year bond at the same time that the bond is issued for the Route 28 Corridor TIF roadway infrastructure improvements

The Town's finances continue to be in excellent shape, under girded by a reasonably healthy fund balance. While the FY 2007 audit did not begin until late September 2007, it is expected that fund balance will increase by approximately \$846K (subject to the final audit), with approximately \$175K coming from increased interest income above the amount budgeted due to rising interest rates, and the remainder coming primarily from prudent operations across all departments during FY 2007. I am again pleased to report that the Town's Comprehensive Annual Financial Report (CAFR) for the year ended June 30 2006 (FY 2006) was awarded a Certificate of Achievement for Excellence in Financial Reporting. This award is the highest form of recognition in governmental accounting and financial reporting and has been achieved by the department every year since 1998, nine straight years.

Once the CAFR and audit for FY 2007 are completed, copies will be available at both Libraries, as are prior years' reports, and the CAFR will also be available on the Town's web site, www.derry-nh.org. The complete budget for FY 2008 is available at both Libraries, with a summary copy available on the Town's web site.

Respectfully submitted,

Frank L. Childs
Chief Financial Officer

Janice A. Mobsby
Controller

Human Services Division

During Fiscal Year 2007, the Human Services Department experienced a complete staffing turnover. Patsy Nee energetically provided temporary coverage as the interim Human Services Administrator until December 2006. Patsy is commended for her enthusiasm and willingness to quickly step into the role and share her knowledge about other agency referral opportunities, while providing human service assistance to Derry residents. Patsy also began the process of automating case histories and improving recordkeeping.

Jill McLaughlin was hired as the permanent Human Services Administrator on December 27, 2006. Jill transitioned from the City of Manchester Welfare Department to Derry with a Bachelor's degree in Psychology and a Master's degree in Community Psychology. Jill has further strengthened the professionalism of the office by systematically developing cases with personalized steps to guide clients through the process of receiving eligible benefits. Jill works in collaboration with other area agencies to ensure the needs of the Derry residents are being met.

Under Jill's direction, a two page contact form was implemented that applicants complete upon arriving to the office which allows the office to more effectively screen applicants based on their emergency needs. Verification of information available to the office is done continually to determine eligibility for general assistance, with authorization from the client. Each time a client has an appointment with Human Services, a thorough notice of decision is written outlining key facts of the case, referrals given to the client, and verifications needed to provide assistance. Files and case notes are updated daily, increasing efficiency of the work flow.

Susan Rizzo was hired full time on March 26, 2007 as the Human Services Secretary II, filling the position that had been occupied by temporary help for a number of months. She comes to this office with 14 years of customer service training from the Tax Collector's office. She has made a fine transition and has provided invaluable administrative and customer service support.

A revision of the Human Services Guidelines for general assistance has been drafted and will be presented to council for adoption. These guidelines comply with state law and reflect the most recent revision to the Model Local Welfare Guidelines, implemented by the Local Government Center.

The basic needs policy is enforced in Derry. Clients must show proof of how they are utilizing their income for basic necessities only. Any income not accounted for or misused on non-basic needs is considered still available to the client and reduced from any Town assistance that they might be eligible to receive. The basic needs policy is not punitive; rather it is a tool that prioritizes income and promotes self sufficiency. Clients are also given appointments for budgeting assistance.

The majority of assistance issued continues to be in the form of rent and mortgage assistance. The impact of increasing interest rates on adjustable rate mortgages has made some mortgages unaffordable, thus impacting a rise in foreclosures locally. Property owners may be eligible for

mortgage assistance by the town if short term medical or temporary work lapse situations arise and if clients meet other eligibility criteria.

The Town workfare program is continuing and has been a success. Individuals with no source of income, who are able bodied, perform duties at various job sites within the Town of Derry while they are simultaneously looking for employment.

Our goal at Derry Human Services is to provide superior customer service and case management for applicants and clients eligible to receive such services. We strive to promote self sufficiency whenever possible. Anyone can need assistance at any point throughout their lives due to unexpected job loss, divorce, illness, etc. It is often difficult to come in and ask for assistance. If you or someone you know is in need of financial assistance, please encourage them to come in to the office to see if they qualify for Town assistance. If the applicants do not meet the eligibility criteria, our office will provide them with referrals to other area agencies that may be of assistance to them.

Respectfully submitted,

Janice A. Mobsby
Controller

Jill McLaughlin
Human Services Administrator

Tax Collection Division

The Tax Collector's Office continued to go through growing pains as some employees retired, replacements were hired and others were promoted to fill different positions within the Town. Congratulations to Donna Binette and Nancy Butts on their retirements after many years of service to the Town of Derry. New employees have joined the department and are becoming familiar with the various duties, including many laws and rules relating to the types of transactions processed here.

Motor Vehicle permits issued in FY07 and the revenue from each of the related sources are set forth below:

Motor Vehicle permits – 39,761	\$4,696,229.41
Title Fees	14,945.00
State Decal Fees	94,740.00
Transportation Improvement Fees	183,735.00
Waste Tire Reclamation Fees	<u>110,904.50</u>
Total:	<u>\$5,100,553.91</u>

E-REG (Electronic motor vehicle registration renewal, available through the Town's webpage) and registration renewal by mail are the alternatives to completing motor vehicle transactions in person. Residents are encouraged to use these options to avoid the long waits that sometimes are unavoidable, particularly at the beginning and end of each month. Mailing renewals to all registrants has proven to be beneficial to the resident and our office. We have been able to process them quickly, returning the completed transactions in the next day's mail, well short of the five days processing time allowed.

Tax collections have decreased from the previous year as bankruptcy filings and foreclosures have increased. Water and wastewater customers were offered another payment option for their quarterly bills beginning in June. Using the envelope provided with their bills, their payments were sent directly to the Town's bank for processing. This allows for improved customer service and a better investment return on our deposits. The MS-61 Tax Collector's Report for this fiscal period follows.

In an effort to improve the level of service provided to residents, in the spring the Wednesday hours for the Tax Collector's office were changed to 10 AM to 7 PM. This insures that all the staff is available to assist residents in completing transactions on Wednesday evenings. While it is believed that this change has improved customer service, it will be reviewed late in 2007 and a report will be presented to the Town Council. We continue to receive payments at our drop-off box located along the drive-through lane outside the building. Also, this past spring we added an inside drop-off box in the municipal center lobby, that is shared with the Town Clerk's Office. In the fall of 2007, an ATM station will be added in the municipal center lobby to further

increase the level of service provided to residents making payment for various transactions with the Town. Please visit the Town's website for additional information about the Tax Collector's Office at www.derry-nh.org.

Respectfully submitted,

Patricia M. Milone
Tax Collector

**TAX COLLECTOR'S REPORT
FOR THE TOWN OF DERRY, NH - PERIOD ENDING JUNE 30, 2007**

Levy For Year of This Report

2007	2006	Previous
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DEBITS

UNCOLLECTED TAXES BEGINNING OF YEAR*

PROPERTY TAXES	\$6,044,072.01	\$9,041.68
LAND USE CHANGE TAX	0.00	0.00
YIELD TAXES	475.00	0.00
WATER	270,650.39	0.00
SEWER	264,690.34	0.00
SEWER BETTERMENT	12,188.38	0.00
WATER BETTERMENT	3,494.99	0.00

TAXES COMMITTED THIS YEAR

PROPERTY TAXES	\$32,868,547.79	34,319,001.01	0.00
LAND USE CHANGE TAX	0.00	100,428.00	0.00
YIELD TAXES	6,016.43	1,236.00	0.00
WATER	811,765.44	938,625.90	0.00
SEWER	861,610.94	940,340.53	0.00
SEWER BETTERMENT	6,163.01	77,853.62	0.00
WATER BETTERMENT	12,183.90	13,204.11	0.00
EXCAVATION TAX	0.00	0.00	0.00

OVERPAYMENTS

REFUNDS DUE TO OVERPAYMENTS	3,501.56	489,017.91	0.00
ADVANCE CUSTOMER PAYMENTS-TAX	106,199.02	0.00	0.00
ADVANCE CUSTOMER PAYMENTS-UTILITY	2,504.40	0.00	0.00
WATER REFUND	0.00	35.92	0.00
SEWER REFUND	0.00	529.90	0.00
CURRENT USE REFUND DUE TO ABATEMENT	0.00	0.00	0.00
WATER REFUND DUE TO ABATEMENT	0.00	0.00	0.00

INTEREST ON DELINQUENT TAX	0.00	140,940.17	0.00
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TOTAL DEBITS

\$ 34,678,492.49	\$ 43,616,784.18	\$ 9,041.68
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TAX COLLECTOR'S REPORT
FOR THE TOWN OF DERRY, NH - PERIOD ENDING JUNE 30, 2007

Levy for Year of This Report

	2007	2006	Previous
CREDITS			
REMITTED TO TREASURER DURING FISCAL YEAR:			
PROPERTY TAXES	\$26,253,448.77	\$38,862,514.17	\$500.00
LAND USE CHANGE	0.00	100,428.00	0.00
YIELD TAXES	1,192.73	475.00	0.00
WATER	557,882.67	1,195,228.21	0.00
SEWER	604,146.15	1,194,477.89	0.00
SEWER BETTERMENT	3,079.98	89,796.00	0.00
WATER BETTERMENT	8,566.19	16,699.10	0.00
INTEREST ON DELINQUENT TAX	0.00	140,940.17	0.00
EXCAVATION TAX	0.00	0.00	0.00
CONVERSION TO LIEN TAX	0.00	1,661,698.99	8,541.68
CONVERSION TO LIEN INTEREST	0.00	111,806.00	0.00
CONVERSION TO LIEN COST	0.00	29,995.50	0.00
CONVERSION TO LIEN-UB	0.00	24,616.61	0.00
ABATEMENTS MADE:			
PROPERTY TAXES	29,808.53	161,354.55	0.00
LAND USE CHANGE	0.00	0.00	0.00
YIELD TAXES	0.00	0.00	0.00
WATER	3,481.92	14,084.00	0.00
SEWER	929.52	11,082.88	0.00
SEWER BETTERMENT	0.00	246.00	0.00
CURRENT LEVY DEEDED	0.00	0.00	0.00
EXCAVATION TAX	0.00	0.00	0.00
MISC CREDIT - TAX BILL ADJ	962.85	105.11	0.00
UNCOLLECTED TAXES END OF PERIOD:			
PROPERTY TAXES	6,587,829.20	0.00	0.00
LAND USE CHANGE	0.00	0.00	0.00
YIELD TAXES	4,823.70	1,236.00	0.00
WATER	250,400.85	0.00	0.00
SEWER	256,535.27	0.00	0.00
SEWER BETTERMENT	3,083.03	0.00	0.00
WATER BETTERMENT	3,617.71	0.00	0.00
EXCAVATION TAX	0.00	0.00	0.00
ADVANCE CUSTOMER PAYMENTS-TAX	106,199.02	0.00	0.00
ADVANCE CUSTOMER PAYMENTS-UTILITY	2,504.40	0.00	0.00
TOTAL CREDITS	\$34,678,492.49	\$43,616,784.18	\$ 9,041.68

TAX COLLECTOR'S REPORT
FOR THE TOWN OF DERRY, NH - PERIOD ENDING JUNE 30, 2007

DEBITS	PRIOR LEVIES			
	<u>2006</u>	<u>2005</u>	<u>2004</u>	<u>2003 & Previous</u>
UNREDEEMED LIENS BALANCE AT BEGINNING OF FISCAL YEAR		\$907,169.97	\$312,317.45	\$101,331.25
LIENS EXECUTED DURING FISCAL YEAR	\$ 1,828,117.10	10,242.32	0.00	0.00
INTEREST & COSTS COLLECTED AFTER LIEN EXECUTION	9,754.48	71,186.49	74,655.58	21,084.76
OVERPAYMENTS	15,324.49	224,999.02	176,700.99	6,961.15
EXCESS DEBIT	0.00	0.00	0.00	0.00
TOTAL DEBITS	\$ 1,853,196.07	\$ 1,213,597.80	\$ 563,674.02	\$ 129,377.16
CREDITS				
REMITTANCE TO TREASURER	\$ 306,788.29	\$ 491,284.39	\$ 216,280.49	\$ 50,705.92
INTEREST/COSTS AFTER LIEN EXECUTION	9,754.48	71,186.49	74,655.58	21,084.76
REFUNDS	0.00	0.00	0.00	0.00
EXCESS CREDIT	2,122.09	4,562.75	3,037.45	7,088.00
ABATEMENT OF UNREDEEMED TAXES	28,054.23	223,577.04	176,700.99	9,737.51
LIENS DEEDED TO MUNICIPALITIES	0.00	0.00	0.00	0.00
UNREDEEMED LIENS BALANCE END OF PERIOD	1,506,476.98	422,987.13	92,999.51	40,760.97
TOTAL CREDITS	\$ 1,853,196.07	\$ 1,213,597.80	\$ 563,674.02	\$ 129,377.16

TAX COLLECTOR'S SIGNATURE: Patricia Milone

DATE: September 24, 2007

HERITAGE COMMISSION

The Heritage Commission has been charged with identifying, preserving, and promoting our town's history and tradition. Our motto is "touching the future by preserving the past," and we are honored to pursue this mission on behalf of our community. It seems only fitting that we start this year's report by thanking those people who participated in carrying out our mission. Special thanks go to our Council Representative, Janet Fairbanks, who has actively supported and contributed to the work of the Heritage Commission. We appreciate her time and commitment. We are grateful as well for the contributions of our faithful volunteers. Long time friends of the Heritage Commission, Karen Anderson and Charlie Morton, continued to devote untold hours to working on projects and staffing the museum. In addition, special recognition and thanks are due to Dot Goldman for her work on cataloguing the older gravestones at the Forest Hill Cemetery, and Steve Heffelfinger for converting our collection of stories by well-loved town elder Ned Reynolds into a digital format. Finally, we thank those townspeople and local businesses who participated in our mission in their own way – be it by donating time, effort, useful items for the museum, or their own unique stories of Derry's history.

This year the commission acquired a number of notable artifacts – both large and small – related to Derry history, through donation as well as through purchase. Especially to be noted is an engraved railroad lantern from Derry, circa 1850, which was generously donated by Hercules Pappachristos.

In furtherance of its goals, the Heritage Commission held regular public meetings in the Museum of Derry Heritage, located at the Benjamin Adams Memorial Building. This year the commission continued with its ongoing tasks of answering historical and genealogical inquiries from individuals and groups; providing information and advice to town departments on historical questions; speaking to local schools and civic groups; receiving and cataloguing acquisitions; running the museum; and advising local press on historical matters. This year, a number of articles related to Derry history appeared in the Derry News, Eagle Tribune, Nutfield News, and Union Leader, helping promote a positive image of the town.

In addition to the above, the Heritage Commission worked on several special projects throughout the year. The commission was most pleased to take part in a celebration of the town's 180th Birthday Celebration. In addition, we are happy to report that after almost four years, the Museum of Derry Heritage is nearly finished. A display room in honor of local veterans was just completed. The last room is now being prepared: the "Alan Shepard Room," featuring a number of artifacts related to the astronaut and his family, as well as a wall-sized photograph of the surface of the moon. The museum is open Thursdays and Sundays from 1:00 p.m. to 4:00 p.m., and at other times by appointment.

The commission has been monitoring and consulting with the town regarding the status of the Upper Village Hall, located in the eastern part of the town. There has been talk of possibly razing this structure, which the commission believes would be a tragedy, given the Hall's rich history. The commission will continue to monitor the situation and do all within our ability to help preserve this historical gem.

In closing, we invite anyone with an interest in town heritage to get in touch with us, by calling the undersigned chairman at 434-6042. We are available for guided museum tours, walking tours of Derry, lectures to groups, and historic consultations. At the same time, we respectfully encourage people to consider whether they might have historic items or pictures that they wish to donate to the museum, for enjoyment by future citizens. Just as importantly, we eagerly hope that anyone with stories of Derry's past will come forward and share them with us, so that these slices of history may be preserved. Thank you again to everyone who helped preserve and promote our town's history this year.

Respectfully submitted,
Richard Holmes, Chairperson
Telephone # 434-6042

DERRY HIGHWAY SAFETY COMMITTEE REPORT

The Derry Highway Safety Committee was originally conceived to provide a means to access State and Federal funds for safety needs of the Town. The Committee started in the late 1960's and received funds for ambulances, police vehicles, radar units and many more worthwhile projects that have funded into the Town of Derry by the Committee.

The Committee meets every third Thursday of the month at 9:00am at the Derry Municipal Center on the 2nd Floor, Room 207. The public is welcome to attend any meeting. All safety requests must be submitted in writing and forms may be obtained at the Derry Municipal Center.

The Committee is comprised of Citizens and Departments Heads. Derry Police Chief Edward Garone, Derry Fire Department Chief George Klauber, Department of Public Works Alan Cote, and Jane Simard from the School Department. Appointees are: Grant Benson Jr., Chairman, Sharon Trenholm is our secretary, Tom Caron, Randall Chase, Michael Gill, John Gleason and Mike Houghton, a new member. .

This past year the Committee has had many requests for Stop, Yield, Slow, Slow Children, No Parking, Intersection Ahead, Speed Limit, and 4-Way Stop signs. We also had requests for crosswalks and the trimming of brush. The Derry Village Rotary came up again as the rotary is so small that it is very hard to get into the circle and motorists will not yield to cars coming into the rotary. Using your directional lights would help to let cars and trucks know where you are going. All in all the traffic circle moves a lot of cars without too many problems.

Parking on the streets that are too narrow cause a lot of problems with two way traffic. The answer is parking on one side of the street only. This has not been done yet.

More parking was added on West Broadway near the Fire Hall Pub & Grill and the Adams Memorial Opera House. Derry at this time needs a parking garage.

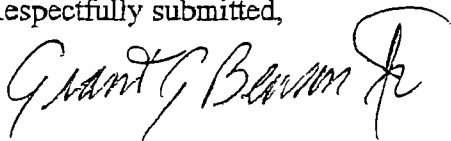
Warner Hill Road is generating a lot of problems with speeding on the very hilly and curvy road. Also new families and housing development bring more problems to this area. A traffic light was requested at the intersection of Hubbard hill Road and Warner Hill Road. No action has been taken as yet.

We have had a few requests to Release of Public Servitude land. This is land that is owned by the town and the town releases it to an abutter as they don't foresee any use for it down the road. It also puts the land back on the tax rolls.

We had parking issues on Frost Road and South Range Road. A No Parking from here to corner was installed as the road is quite narrow. Also, some brush was trimmed to help with the sight distance.

I wish to thank all Departments for their assistance this past year. Again, we are looking forward to working with you again next year.

Respectfully submitted,

A handwritten signature in black ink, reading "Grant G. Benson Jr." in a cursive style. The signature is written on a white background.

Grant G. Benson Jr.
Chairman

DERRY HOUSING AND REDEVELOPMENT AUTHORITY

ANNUAL REPORT

It is my pleasure to submit the 2007 Annual Report for the Derry Housing and Redevelopment Authority (DHRA). I am proud of the DHRA staff and the important work we all do in serving the needs of the low-income residents of the Town of Derry. The DHRA could not accomplish all it does without the guidance and support of the Board of Commissioners. Led by Chairman J.L. Sweeney, the Board is comprised of David Milz, Tom Hosey, Fred Tompkins and Sandra Amabello. Ms. Amabello is the tenant representative on the Board, and was appointed this past year. I am thankful to her for volunteering to serve. I am also thankful to the Town Council for appointing her and for re-appointing Mr. Milz this past year.

The DHRA administers 100 Section 8 Housing Choice Vouchers in Derry and owns 27 units of housing in town. The total of 127 units, while far too few, provides much needed assistance to residents in need, and the Agency takes great pride in the way the units are administered and maintained. The DHRA currently has 131 applicants on its Section 8 waiting list. A new applicant can reasonably expect to wait two years to be assisted. This illustrates the severe need for more resources for low and moderate income residents of Derry.

The 2006 fiscal year audit was completed, and I am pleased to report that there were no findings or recommendations noted. In addition to the excellent fiscal audit, there were no compliance issues discovered in any DHRA programs. Overall, the Agency realized a profit, net of depreciation, of approximately \$25,000 for 2006. The DHRA staff should be recognized for their hard work and professionalism in making 2006 a very successful year.

During the past year, the DHRA performed many needed repair projects at Agency-owned property. At the Vernon Kelley Apartments, fire-rated interior doors were installed, all exterior decks were repaired and repainted and the unit that once housed the Agency main office was completely rehabilitated and converted to a dwelling unit which is now leased to a low-income Derry resident. In addition, a physical needs assessment was conducted at the Vintage Grace facility. The final report indicated that the DHRA will need approximately \$160,000 over the next 10 years to address all the building needs.

During the past year the DHRA, along with the Derry Economic Development Corporation (DEDC) and the Derry Chamber of Commerce, conducted an Economic Development Summit for the Town of Derry. The event was very well attended, and presented a great deal of important information on each of the agencies as well as other economic development organizations in New Hampshire. The DHRA has been working collaboratively with the DEDC and the Town of Derry in developing a downtown economic development plan. The plan, if realized, will upgrade the look of the Derry downtown as well as provide more low, moderate and work-force housing opportunities for Derry residents.

In the coming year, the DHRA intends to build a small laundry facility for the residents of the Vernon Kelley Apartments. The Agency will continue to administer its programs efficiently, professionally and in collaboration with the Town of Derry. We look forward to another year of serving the community to the best of our ability.

Respectfully submitted,

Robert G. Fleig, PHM
Executive Director

Human Resources Annual Report – Fiscal Year 2007

The Human Resources Department strives to ensure that Town jobs are staffed effectively, that employees have meaningful, enjoyable and challenging career opportunities and that personnel administration activities are timely and accurate. The Department supports the administration of seven union contracts, provides recruiting assistance to Town departments, maintains personnel records, advises managers regarding the employment relationship and assists employees however possible.

Key Human Resources activities in Fiscal Year 2007:

- Seven of seven collective bargaining agreements expired on June 30, 2007. Acting as Chief Negotiator for the Town; the Director of HR & Administration began bargaining sessions in October 2006. Over fifty bargaining sessions were conducted in FY 2007. No agreements were reached prior to June 30.
- The Town recruited and welcomed eleven new employees in FY07 to replace vacant positions in Fire, Police, Public Works and Administration.
- Town of Derry employees participated in the 2006 Heritage United Way Campaign and the 2006 United Way “Day of Caring.”

Respectfully submitted,

Larry Budreau

Larry Budreau
Director, Human Resources & Administration

Bureau of Public Health

2007 Annual Report

During the Winter and Spring of 2007, the Bureau of Public Health (BPH) underwent some significant positive changes. The Bureau was relocated to the second floor of the Derry Municipal Building. Organizationally, the Bureau was restructured to report to the Administration Department. These changes have helped to increase the visibility and accessibility of the Bureau of Public Health in a way that has positively impacted relations with community members. Although initially funded solely through State and Federal grants, the BPH is now also partly supported by the Town of Derry as well as the Alexander Eastman Foundation, a private foundation that supports health programs in the area.

Currently, this Bureau has two main functions:

1. To serve the residents of the Town of Derry with a part-time Health Department which focuses on inspections of local food service establishments, daycares, foster care homes, residential complaints, oversees the mosquito control program, and is available on a part-time basis to answer resident's questions regarding personal and community health.
2. The second function of the Bureau of Public Health is funded through State, Federal and private foundations. These activities include creating stronger public health infrastructure and public health preparedness throughout the nine towns that the Bureau of Public Health is contracted to serve. These towns include: Atkinson, Danville, Derry, Hampstead, Londonderry, Plaistow, Salem, Sandown, and Windham.

ACTIVITIES PERFORMED BY THE DERRY BUREAU OF PUBLIC HEALTH, FOR THE TOWN OF DERRY

▪ Conducts Food Service Inspections

The Town of Derry has 136 Food Service Establishments. These include a wide range of establishments including: Gas Stations selling basic necessities; ice cream parlors; take-out and dine-in restaurants; supermarkets, daycares that serve food, nursing homes and a hospital. The Bureau's Deputy Health Officer who is responsible for inspection and compliance is currently employed part-time (28 hours) by the Town of Derry. The Bureau of Public Health enforces the NH Rules for the Sanitary Production and Distribution of Food (He-P 2300 Food Code).

- **Conducts Commercial Inspection**

- The Bureau of Public Health responds to reports/complaints of commercial health violations such as residents reporting illness due to ingesting food at a food service establishment or finding a foreign object in their food. The Bureau of Public Health works closely with the NH Food Protection Bureau to ensure all cases of potential food contamination or agroterrorism are reported and investigated. The Bureau is also responsible to conduct Health Facilities inspections such as Diagnostic labs as well as complete facilities inspections of all school buildings.

- **Responds to Residents' health questions and concerns**

- The Bureau instituted a new complaint registration system in April, 2007. Spanning the period of April 30, 07 – June 30, 2007 (this fiscal year), over 158 reports have been registered, the Bureau has responded to 143 phone calls and 15 walk-in complaints. The Bureau responds to residents' reports/complaints of health issues at residential properties. Some of the issues we have responded to are: Inspections for food service, day care, foster care and schools; mosquito control program, EEE, West Nile, Lyme Disease, tick removal, dead bird handling and rabid animal handling; media calls; pandemic preparedness; residential housing complaints of rodents, insects, mold, lack of heat or water, and squalor conditions. The Health Officer often coordinates inspections with the Derry Building Code Director as well as the Derry Fire Inspector.

- **Conducts Day Care and Foster Care Inspections**

- There are 28 licensed Day Care facilities that are inspected by the Bureau. There are currently 30 Foster Care homes that are inspected as well. The State of NH requires that these facilities be inspected a minimum of once every three years. However, the Bureau of Public Health will conduct an inspection and possible follow-up inspections if a complaint is filed against one of these types of facilities.

- **Mosquito Control Program**

- In July, 2006, the Commissioner of the NH Department of Health and Human Services declared Rockingham County to be under a Public Health Threat from Eastern Equine Encephalitis (EEE). This declaration triggered much action at the local level. Beginning in the Spring of 2007, the Town of Derry contracted with Dragon Mosquito Inc, to provide a comprehensive Mosquito Control Program throughout Derry. The Derry Town Council approved a budget that would include spring treatment of areas where mosquito larvae breed, summer light trappings, to aid in surveillance activities, and potential emergency adult spraying in the late summer and fall if warranted.

- **Health Department supports Town of Derry's Emergency Operations Plan**

- Primary responsibility for one section: Health & Medical
- Seven "support" functions: Information & Planning; Mass Care & Shelter; Resource Support; Health & Medical Services; Hazardous Materials; Food & Water; Public Information; Volunteers & Donations; and Animal Health

**ACTIVITIES PERFORMED BY THE DERRY BUREAU OF PUBLIC HEALTH,
FOR THE TOWNS THAT MAKE UP THE GREATER DERRY REGION:**

With the addition of funding from the Alexander Eastman Foundation, as well as NH Department of Health and Human Services, and Centers for Disease Control and Prevention, the Derry Bureau of Public Health has been able to not only expand its capacity in actual services, but also in staffing. Sixty percent of the Bureau Director and the Program Assistant salaries come from grant funding to support regional public health activities.

- **Childhood Immunization Clinics**

The second year of our Childhood Immunization program has been a success. Since July 1, 2006 over 81 inoculations have been given to 60 children, ranging in ages from 2.5 – 18 years old, who have little or no insurance, or difficulty accessing traditional health care settings. Clinics are held monthly and are facilitated by the Bureau of Public Health in conjunction with the Derry District and Pinkerton Academy school nurses.

- **Regional Public Health Emergency Planning**

- The Greater Derry Area Health and Safety Council continues to facilitate regional public health emergency planning. The group, SENH Public Health Emergencies Planning Team, meets monthly, and has had its first draft of the regional public health emergencies plan approved by the State of NH.
- Support School's Pandemic Planning efforts: The AHSC was requested by NH DHHS and NH Dept of Education to support local schools in creating Pandemic Flu plans. The AHSC has aided both Pinkerton Academy and the Derry Cooperative School District in creating their plans.
- The Regional planning team has also been serving as the Interim Advisory Board for a new Regional Citizen Corps Council. The Derry Bureau of Public Health Director has been facilitating this process as the region begins to address the needs of communities and volunteers during emergency situations.

- Conducted a Table Top Emergency Exercise to test the Public Health Emergency Preparedness and Response Plan.

- **Support activities of the Medical Reserve Corps**

- The Bureau Director coordinates, through a separate Federal Grant, the activities of the Derry Unit of the Medical Reserve Corps (MRC). The MRC comprises 126 medical volunteers and support volunteers to respond to local emergencies. Training is provided in areas such as Disaster Sheltering, Incident Command Structure, and Core Disaster Life Support.
- Of special note, the Derry Unit of the MRC received the National Spotlight Award for August 2006 for its outstanding achievement and participation in emergency preparedness and response.
- The Town of Derry has agreed to be the fiscal agent of the Greater Derry Medical Reserve Corps, as it has experienced firsthand the value of having a core of pre-trained and credentialed volunteers willing to help out during emergencies. During 2007, the Derry Emergency Manager requested MRC volunteers to staff both a warming station and a shelter.

- **Public Health Awareness Campaigns**

- Facilitated two (Derry & Salem) Avian Flu Public Forums. These were televised and VHS recordings were shared with 9 surrounding communities for their Cable channels.
- Facilitated a Continuity of Operations Planning training for Municipal Officials within the region's 9 towns. Each Town Administrator/Manager or Chair of a Board/Council was sent a DVD recording along with sufficient materials to share the information with their municipal employees.

- **Support Health Officers from surrounding communities**

- The Bureau provides informational support as an additional local resource to the surrounding communities. The Bureau conducts quarterly Regional Health Officer trainings on topics such as Pandemic Flu, EEE and Mosquito Control, Food Recalls, Inspection standards, and Disease Control and Surveillance.

- **Disease surveillance**

- Conducts passive surveillance activities through on-line tracking (FluTracker) and monitoring of Derry District and Pinkerton Academy attendance rates. Conveys risk level information to Derry Fire/EMS, schools, and State of NH Disease Control and Surveillance Section.
- The Bureau of Public Health has entered into discussions with the DHHS Communicable Disease Control and Surveillance Division to use grant funds to add a part-time public health nurse to increase our region's capacity to respond to disease outbreak investigations and response.

INFORMATION/GIS TECHNOLOGY

Fiscal year 2006 saw a host of changes with regards to technology and our Geographic Information System. Currently supporting over 140 computers as well as well as related software once again the majority of our focus has been on network security and end user support.

Projects completed during 2006 include upgrades to our email server and online email enhancements as well as the replacement of two primary servers. One of the replaced servers has now taken on the role of a web server with a few minor software and hardware upgrades.

We are fast nearing the end of our permitting application project. Once done, the public will have the ability to apply for and secure building permits online. All field inspections are being done utilizing handheld devices. Permit synchronization and notification now occurs via the application through all affected departments. The end goal being overall efficiency as well as offering another service to Derry's public.

Additions to our website included the ability to access online tax maps as well as our GIS mapping system. With the advent of our mapping interface the general public now has direct access to assessing information as well as the ability to perform such functions such as creating an abutter's list and printing annotated maps. This interface has been the realization of two years worth of system upgrades and software integration.

The full suite of full color tax maps is also available online via FTP download. The Town of Derry's website is unique due to the fact that each department has a stake in maintaining its own portion of the website. I would like to thank everyone for their part in keeping content current and available.

Another interesting project currently underway is a joint venture with UNH and two other New Hampshire towns to locate and map our town boundaries utilizing GPS technology. This ensures a digital record of all locations as well as the ability to review any discrepancies with previously mapped bounds.

Derry's IT/GIS staff looks forward to providing more online services as we head into 2007 and future.

Respectfully submitted,

Douglas Rathburn, IT/GIS Manager

Derry Planning Board Annual Report

Fiscal Year 2007 was a challenging and busy year for the Derry Planning Board. In addition to the regular work of subdivision plan review and site plan review, the Planning Board has been engaged in a review of current zoning and the GMO. The Planning Board reviewed 12 subdivision applications and reviewed 18 major site plan applications for new businesses. The Planning Board held 28 meetings during the past year. Please refer to the report of the Community Development Department for additional details.

In its planning role, the Planning Board forwarded zoning revisions to the Derry Town Council this past year with respect to an amendment to include congregate care facilities in the Office Medical Business District and an amendment to the density requirements of the Independent Adult Overlay District.

The Planning Board has also held workshops and created multiple subcommittees to work on open space, telecommunications and updating the GMO. The Planning Board will continue reviewing and updating the current zoning districts and determining the need for multiple districts within each district and will be setting its goals for the upcoming year. The Planning Board will also be having joint meetings with the Town Council and Conservation Commission.

In closing, I would like to thank the board members who volunteer their time in service to the Town, the Town Administrator and Town Department Staff, particularly in the Community Development, Public Works and GIS Departments, who provide the board with valued support and technical assistance.

Respectfully submitted,

Virginia Roach

Virginia Roach
Chair, Derry Planning Board

DERRY POLICE DEPARTMENT ANNUAL REPORT FISCAL YEAR 2007

The Derry Police Department typically operates at our approved staffing level of 77 employees. Currently due to several vacancies, we are operating with 73 employees. This number includes two animal control employees.

We are currently four officers below our approved sworn officer allotment of 59 officers. Fifty nine officers provide the community with a police officer to citizen ratio of 1.59 officers per 1000 residents. The 1.59 officers per 1000 residents is slightly lower than our stated goal of 1.9 officers per 1000 residents. Using the current population estimates provided by the State, the Town has a population of 34,386 (2006 estimate). Utilizing that number as a basis to calculate, the Department should have a sworn officer compliment of 65 officers. As you can see, the Town still needs to recruit and hire additional officers to meet that goal.

During the past year, two Lieutenants, a Sergeant, and two Patrol Officers retired from the Department.

Lieutenant Vincent Byron Sr., who began his career in 1978, retired after more than 29 years of service. During his career, Lieutenant Byron served as a Patrol Officer, Patrol Sergeant, Detective Sergeant, and finally as a Lieutenant in Administrative Services.

Lieutenant Steven Inserra retired after serving for 23 years. During his career, he served as a Patrol Officer, Detective, Patrol Sergeant, Patrol Lieutenant, and finally as the Commander of the Investigative Services Bureau.

Sergeant Daniel Pelletier retired after serving for 23 years. During his career, he served as a Patrol Officer, Detective, Patrol Sergeant, and finally as a Sergeant in the Investigative Services Bureau.

Officer Jeffery Pullen retired after serving for 22 years. During his career, he served as a Patrol Officer, Detective, and most recently as the Departments Information Systems Manager.

Officer Miles Sinclair retired after 20 years of service. He served as a Patrol Officer and Assistant Prosecutor.

As a result of the retirements, the Department made several promotions and hired a civilian IT manager.

Sergeant Jon Twiss, a 22-year veteran, was promoted to the rank of Lieutenant and is currently assigned as the Administrative Services Bureau Commander.

Sergeant Michael Surette, a 24-year veteran, was promoted to the rank of Lieutenant and is assigned as the Investigative Services Bureau Commander.

Officer Dan Beattie, Officer John Cooney, and Officer Eric Kester were all promoted to the rank of Sergeant and are assigned to the Bureau of Patrol Services.

Officer Kevin Jackson was assigned to the position of Assistant Prosecutor. The Department hired Sean Fichera to fill the newly-created position of civilian Network Administrator. While that position is new, it should be stated for clarification, that the total number of employees did not increase. One of our sworn officer positions was eliminated to allow for the creation of the Network Administrator position.

During Fiscal Year 2007, the Department hired two people to fill vacancies that occurred throughout the year. Officer James Payne began working for the department in August, 2006. He is currently assigned as a Patrol Officer in the Operations Division. Mechanic Timothy Walkup was also hired to fill a vacancy created when our incumbent Mechanic accepted a job with the Public Works Department.

The Police Department continues to maintain a presence on the Internet. Department logs are posted and updated weekly. The web page has expanded greatly since last year. In addition to crime and traffic statistics, yearly reports, and links to related sites, we now have a page devoted to educating citizens about fraud. The Fraud page provides information on everything from how to avoid becoming a victim and recognition of fraud to how to report a fraud if you do become a victim. We also added a link for citizens to access the State of NH Sex Offender Registry. Lastly, an improved comments page has been added. The public can use this page to let us know how we're doing or to leave a tip about a crime. Please visit the site by accessing it from the Town's Main Page www.derry-nh.org or directly at www.derrynhpolice.com. Your comments and feedback are welcome.

The attached crime statistics show that our activity level continues to remain high.

During calendar year 2006, we received 24,395 requests for police service. This number represents a slight decrease from the previous year; however, the total number of crime reports increased dramatically from 4,345 to 5,228.

We continue to apply for funding from the State to fund our OHRV enforcement efforts. During FY 2007, we used grant funding to place our two four-wheeled vehicles into service on the Rockingham Trail to conduct OHRV enforcement. The program continues to be well received by neighbors of the trail and others who use the trail. Comments from users were that they believed the trails were much safer for bicyclists, horseback riders, and hikers as a result of our efforts.

During Fiscal Year 2007, the Department set out to accomplish a set of four different objectives. The department is pleased to announce the status of those goals:

1. FY 2007 Objective: Continue to provide a high level of service to the community while, as directed, maintaining current staffing levels and examine the current distribution and deployment of personnel resources.

Status: The Department has maintained operations within the current authorized level of manpower which has not increased for many years. We are currently evaluating the distribution of resources within our divisions.

2. FY 2007 Objective: Further Develop the Domestic Violence Team.

Status: The Department has maintained the existing Domestic Violence Team without adding any additional personnel. The Department is working with the courts and other local law enforcement agencies to meet on a regular basis and discuss issues of mutual concern regarding domestic violence.

3. FY 2007 Objective: Continue to seek funding through State and Federal Grant Programs so that we can continue to provide the same or enhanced service to the community with fiscal constraints in mind.

Status: As in previous years, we continued to take advantage of grant funding from both the State and Federal Government. In FY 2007 we continued the program of patrolling the OHRV trails in Derry by utilizing two off-highway recreational vehicles. Those patrols are offset by grant revenue of \$42.00/hour per officer.

In addition, we continue to receive grant funding for additional Highway Enforcement Patrols for DWI Enforcement and Seat Belt Compliance as well as Enforcing Underage Drinking Laws.

The Police Department also collaborated extensively with the Fire Department to develop joint strategies for Homeland Security and the expenditure of Homeland Security grant funds.

4. FY 2007 Objective: Continue to work with the Fire Department to develop strategies for Homeland Security and the joint expenditure of Homeland Security funds.

Status: We have continued to work closely with the Fire Department. Presently, both departments are working jointly on a series of exercises designed to help the community develop stronger emergency response plans.

Additionally, we are working with Derry Fire Department to develop an All Hazards Safety plan for the Municipal Center. This project has progressed well. We have a rough draft of the plan for stakeholders to review and comment on as we work toward a finalized version. We will work together to train staff in its implementation.

The Derry School District All Hazards Safety Plan is in place in the schools. We will work with the Superintendent's office in FY 08 to assist them with training staff in its use and deployment. We have worked with Pinkerton Academy to update their safety procedures so they are consistent with the Derry School District's procedures. At our request, the Academy has numbered all doors to all of their buildings which will help expedite any necessary public safety response to their campus.

We have lost a few officers for extended periods of time over the year due to injuries. This has impacted our patrol force staffing significantly. Although we are functioning

with a diminished staff, we have shown minimal impact in providing essential services to the community.

We have lost most of our trained computer forensics staff to recent retirements. We have already begun training investigators to replace them. This is a protracted process as the required training classes are infrequently offered throughout state and region.

Our OHRV patrols were curtailed in the spring when we ran out of grant funding to support the program. The absence of the patrols was quickly noticed by abutters to the Rockingham Trail who began complaining about noise, speeding OHRV's and other issues. We received supplemental grant funds from the NH Fish and Game Department in May and have since been able to address those issues.

We made some staffing moves during the year that will stimulate growth for several officers in the Department. We rotated out one of the School Resource Officers which will provide a new opportunity for one of our officers while we gain the former SRO as an asset on the street in dealing with many of our youthful offenders.

Supervisory staffing changes were made in the Detective Bureau in the spring that have brought fresh thoughts and ideas to that unit. A number of changes have been introduced that are improving the efficiency of many aspects of the unit.

The Department has acquired a new Crime Scene Vehicle to replace its aged and worn-out predecessor. This vehicle will be outfitted with equipment and supplies to process crime scenes and accident scenes. The size and configuration of the new vehicle will allow us to better work with evidence collection and packaging "on-scene" which is a critical function in criminal investigations.

The Bicycle Patrol has made a presence during the year but not as often as in past years. Two senior members of that unit have been promoted out of that assignment. As we fill vacancies in our ranks, we anticipate having the ability to place bike patrol officers on the street more often.

Animal Control Bureau

Calls Received	1460	Dogs picked up	129
Livestock at large	20	Dogs taken to rescues	8
Wildlife p/up live	21	Dogs Euthanized	1
Deceased	59	Dog Bites	16
Written Warnings	2	Summons Issued	1
Nuisance Abatements	8	Total income	\$4025.00
Verbal warnings	260		

Animal Control officers responded and removed a deceased dog from a swimming pool after he had apparently fallen in and was unable to escape.

Animal Control officers picked up and transported 2 sheep and a goat to a new home. Typical calls for the bureau included chasing several loose horses, ducks and chickens as well as rescuing ducklings from street drains.

We handled several wild animal calls including snapping turtles, skunks, bats, raccoons and coyotes. A woodchuck got his head stuck in a sewer grate. We were able to push its head back through and free him without incident.

Many complaints were received about livestock that were brought into neighborhoods where they were kept on less than adequate sized lots - horses in particular. This issue will need to be addressed again in the future as the Town continues to urbanize.

Animal Control officers investigated a cruelty to animal's complaint involving rabbits that had starved to death. A criminal case against a local woman is still pending based on that conduct. One surviving rabbit was taken into custody and was placed with a new owner.

Animal Control brought forward a cruelty case in 2006 and removed a small dog from its owner. The dog is residing with its new owners after extensive veterinary treatment.

Animal Control had an unusually large number of calls regarding hawks and owls that had flown into people's houses, nets and porches and needed to be freed.

The extensive rain in April of 2007 flooded the area of our facility. The building was dry and not damaged but was surrounded by water too deep to walk through. Officers hitched rides with various pieces of town equipment from loaders to waste water vehicles to get to the office.

The Rabies Clinic went very well in April. There were 122 shots and 25 microchips provided to local dogs. Additionally, Derry residents were able to license their dogs at the clinic.

Dog licensing is on track with assistance from the Town Clerk. We are at least 6 months ahead of last year's licensing efforts with over 3000 tags issued. We will likely register as many as 4000 dogs this year.

We investigated several dog bite cases during the year. Most of those involved family dogs biting family members.

Although our primary function has to do with canines, we have had the occasion to deal with many varieties of animals during the previous year. The gamut includes, but not limited to, hawks, cormorant, deer, raccoons, skunks and an occasional moose. The bureau works closely with the NH Fish and Game department to relocate some of the animals encountered.

As always the men and women of the Derry Police Department remain committed to providing the highest level of service to the citizens of the community with the resources available to us.

Respectfully submitted,

Edward B. Garone

Edward B. Garone
Chief of Police

Offenses Reported 1996-2006

Group A Offenses Reported	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Arson	28	28	31	29	32	36	46	27	11	33	32
Assaults	650	556	566	572	695	757	688	476	581	578	730
Burglary	211	206	186	205	159	188	163	123	145	163	150
Drugs	129	102	93	93	124	127	141	133	165	170	161
Forgery	11	14	18	11	20	19	24	28	25	29	35
Fraud	19	17	14	19	30	57	120	115	174	180	169
Homicide	1	2	2	1	1	1	0	0	1	0	0
Kidnapping	16	12	11	7	13	12	12	12	22	19	13
Robbery	16	11	12	11	12	12	5	3	11	12	14
Sex Assaults	24	38	38	36	43	51	94	40	67	60	56
Stolen Property	14	34	26	27	38	27	33	38	54	39	50
Theft	658	657	554	596	548	697	530	562	531	643	570
Vandalism	535	564	449	498	599	535	682	813	825	662	583
Vehicle Theft	139	131	126	101	122	111	79	98	89	54	64
Weapons Violations	19	19	11	15	16	18	6	11	18	12	15
Sub Total	2470	2391	2137	2224	2453	2648	2623	2479	2719	2654	2642
Group B Offenses Reported	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
All Other Offenses	591	811	773	694	781	791	703	1053	1254	1019	1986
Bad Checks	15	45	29	25	48	19	10	19	25	19	35
Disorderly Conduct	25	14	25	24	35	34	20	23	25	29	33
Driving Under The Influence	181	136	147	146	139	186	150	133	130	132	118
Family Offenses	11	1	32	30	47	41	40	31	21	26	16
Intoxication	132	124	128	101	125	117	131	95	122	178	107
Liquor Law Violations	87	83	57	59	77	75	95	187	199	194	192
Runaways	86	115	184	146	154	115	74	68	77	42	44
Trespassing	30	30	28	56	67	70	78	78	71	52	55
Sub Total	1158	1907	1403	1281	1481	1448	1301	1655	1924	1691	2586
Total Group A and B	3628	4298	3540	3505	3934	4096	3924	4134	4643	4345	5228

Derry Police Department

Other Activity Totals

1996-2006

Activity	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Incidents Logged	22982	21146	21598	21543	25467	25804	26151	24546	28180	27214	24395
Arrests & Summonses	1354	1627	1330	1330	1635	1441	1465	1576	1906	1887	1535
Traffic	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
MV Accidents	873	879	842	948	1004	976	876	842	895	857	730
Total MV Stops	6770	5726	5461	6112	8379	8603	10465	9072	11375	9586	7621
Summonses	1511	1183	1542	1329	1916	1816	1623	1470	2002	1262	1189
Warnings	5300	3901	4526	4783	6463	6787	8842	7933	8958	8324	6226
Parking Tickets	814	697	1142	762	1208	1712	900	1329	737	1090	804

PUBLIC WORKS DEPARTMENT

The Public Works Department provides a wide range of services to the residents we serve. The Department is tasked with providing vital community services such as maintaining the roads during Winter, processing solid waste, delivering safe drinking water, treating wastewater, parks and recreation management and code enforcement. The employees of the Public Works Department are a skilled and professional group who stand ready to provide these services on a daily basis.

The Department once again faced a flood event on April 16, 2007. Several roads were rendered impassible due to high water conditions and shoulder erosion. Public Works crew worked extended hours to quickly repair damaged sections of roads and reopened virtually all roads within 24 hours.

FY 2007 also highlighted the critical role of the Department during emergency operations. The Department was challenged with a severe ice storm which left thousands of residents without power during the week of January 15. Crews were dispatched to multiple sites throughout Derry to remove fallen trees. The Department's role was important in allowing PSNH crews to reach individual locations to restore electric service.

The highlights of the Department's nine (9) divisions are noted below:

CODE ENFORCEMENT DIVISION

This past year saw a continuation in the decline of housing starts. As a result, the building permit revenue for the division was less than anticipated. Currently, there are several residential projects underway although it appears that new residential construction will remain at lower levels than previous years.

Commercial and industrial activity has continued to be strong with several major projects having recently been completed, currently under construction or in the planning approval stage. It promises to be a busy construction season for the division. Projects include the Center for Life Management building, major renovations at Parkland Medical Center, a 124 bed assisted living facility – Derry Retirement Residence, a Rite-Aid Pharmacy, Walgreens Pharmacy, Tire Warehouse retail store, and a large industrial building at 3 Corporate Park Drive.

Code Enforcement is responsible for the plan review and inspection of small residential projects such as decks, swimming pools, and residential renovations as well as large commercial and industrial projects. In addition, zoning compliance, response to complaints involving these issues and enforcement is handled by this division.

A new on-line permitting system will soon be activated once all of the issues have been worked out of the system. This should allow for easier access for the public to obtain construction related permits and Zoning Board of Adjustment applications.

**OFFICE OF THE BUILDING INSPECTOR
TOWN OF DERRY, 14 MANNING ST.
PERMITS
YEARLY REPORT FOR 2006/2007**

TYPE OF PERMIT	NUMBER ISSUED	CONSTRUCTION COSTS	PERMIT FEES
Single Family	<u>24</u>	<u>\$4,405,200.</u>	<u>\$39,302.98</u>
Industrial	<u>7</u>	<u>1,627,800.</u>	<u>8,410.00</u>
Multi-Family 2-UNIT TOWNHOUSES	<u>2</u>	<u>512,000.</u>	<u>5,460.00</u>
Commercial	<u>29</u>	<u>12,980,711.</u>	<u>81,464.00</u>
Garages	<u>34</u>	<u>1,119,510.</u>	<u>9,280.88</u>
Swimming Pools	<u>42</u>	<u>410,600.</u>	<u>1,560.00</u>
Wells	<u>42</u>		<u>1,000.00</u>
Electrical	<u>388</u>	<u>1,014,000.</u>	<u>10,285.75</u>
Plumbing	<u>162</u>	<u>556,500.</u>	<u>2,180.00</u>
Utility Buildings	<u>49</u>	<u>136,200.</u>	<u>1,150.00</u>
Mobile Homes	<u>12</u>	<u>769,000.</u>	<u>1,800.00</u>
Renewals	<u>2</u>		<u>60.00</u>
Signs	<u>63</u>		<u>2,821.02</u>
Additions/Remodeling	<u>247</u>	<u>3,034,850.</u>	<u>23,081.50</u>
Masonry/Chimneys	<u>6</u>	<u>8,700.</u>	<u>100.00</u>
Failed & New Septics	<u>103</u>		<u>5,150.00</u>
Other RAZE	<u>22</u>		<u>550.00</u>
TOTALS.....	<u>1236</u>	<u>\$26,578,071</u>	<u>\$193,656.13</u>

Mobile Home Licensing \$625.00
Total fees for Bldg. Permits
\$193,656.13

Total fees for Zoning
\$4,580.03

Respectfully Submitted,

Robert S. Mackey
Robert S. Mackey
Code Enforcement Director

PARKS & RECREATION DIVISION

This past fiscal year, the Parks & Recreation Division continued improving and enhancing the Town's park areas and offered many athletic programs, social activities, and community-wide special events.

The Division completed several major capital improvement programs, including drainage improvements at the Derry Village Fields, and, moreover, a complete renovation of Hood Park. With this project, additional retaining walls were constructed; thus, creating new spacious areas for park programming and leisure activities. The main parking lot and access roads were paved, creating a revamped look and feel to the facility.

Working with local athletic and civic organizations, the Department began collaboration via an adopt-a-field agreement with the Derry Soccer Club to renovate and laser grade the vacant field behind Barka School. The objective is to have the field a game only field, which will provide the Town and the Club another athletic field and make use of an existing parcel of Town/School land. Ultimately this project will benefit all athletic organizations by allowing additional field space and avoid the excessive use of existing ballfields.

The Division, in collaboration with the Veterans Monument Committee, embarked on an ambitious campaign to design and install a new monument at MacGregor Park to honor and recognize all Derry veterans who served during the Afghanistan and Iraq conflicts. The fundraising campaign began in February 2007 and at the conclusion of FY 07, the project was nearing its fundraising goal of \$50,000.00.

The Parks & Recreation Department suffered a personal loss this year with the passing of Carol Madden. Carol was a 35 year employee of the Department who played an integral role in shaping and expanding the Department's programming and activities. Carol founded the Department's Special Olympics program, as well as all aquatics, kayaking, fitness, and pre-school activities that have become staple programs to Department operations and services. Carol was a mentor and an inspiration to countless citizens during her long tenure. She has left a lasting legacy in this Town, a model based on personal sacrifice, compassion and a dedication to community service.

TRANSFER STATION DIVISION

The Transfer Station Division continued its commitment to providing cost-efficient management of the Town's solid waste products. The Town is currently locked into a five year contract with Maine Energy Recovery Corporation until 2011. This contract is among the lowest costs for trash disposal in the State of New Hampshire.

The Division made preparations to conform with a new State Law requiring recycling of computer and television monitors. Previously, these electronic components were allowed for disposal in the regular trash stream. The Transfer Station is pleased to promote this effort in reducing electronic waste and their by-products.

The Division continued to receive strong revenues from marketed commodities. In particular, revenues from scrap metal recycling increased 15% over FY 2006. Unit prices were higher due to demand from emerging economies such as India and China. Paper and cardboard revenues remained level as prices were relatively stable throughout the year. Efforts by residents to recycle and separate materials yield significant revenues which offset a portion of the Division's operating budget.

Approximately 9600 tons of trash was processed in FY 2007. This represents a decline over FY 2006 quantities. This also continues the trend of reducing trash quantities due to strong resident commitment to recycling.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division took on an extra burden during FY 2007 while the Police Department was without a mechanic. The Division handled its regular DPW assignments along with those of the Police Department fleet. Division employees are commended for their flexibility and willingness to assist while the Police Department performed their search for a mechanic.

The Vehicle Maintenance Division is responsible for management of the Department's vehicle and equipment fleet. The Division facilitated the purchase of a tractor/mower and F350 truck with plow for the Highway Division. The Division plays a key role in preparing the fleet for Winter Operations. The Vehicle Maintenance Division also repairs plows and other snow-fighting equipment. The Division is involved in preventative maintenance programs to extend the useful life of the Town's fleet.

CEMETERY DIVISION

This year the Cemetery Division went through some significant changes. After 29 years of service, Tony Bruno retired as crew chief of the cemetery. The Cemetery Division has been consolidated with the Highway Division and the Highway Crew Chief, Bill Buxton, is overseeing daily operations at both locations. This allows greater flexibility of manpower.

Finishing touches are under way on the expansion at the Forest Hill Cemetery. While the cost was prohibitive in constructing a niche wall for urns, the expansion will provide over 1500 full burial plots and 171 cremain lots (4 interments per lot, 684 urns). This expansion should accommodate the Town of Derry for the next 20 or more years.

BUILDING & GROUNDS DIVISION

The Building and Grounds Division continued to provide excellent service to the facilities it maintains throughout town. With the expansion of the Police Department complete, this division is working at its limits.

The Veteran's Hall renovations have been deferred as the Town investigates the feasibility of constructing new recreation center on the Alexander-Carr property. The existing facility has very limited parking, an undersized gym, and needs significant renovations. A report should be ready for the FY 09 budget season.

HIGHWAY DIVISION

The Highway Division completed numerous roadways again this past year continuing its program to keep the roadway network in Derry a smooth ride. With the cost of petroleum spiraling upward, asphalt prices spiked 35% this year. This required the Town to work more diligently at stretching its resources to be able to complete the mileage needed to keep the roadway network from declining in condition. Roadways in the Olde Coach area and Gamache Road were reclaimed following installation of new water mains. In addition, Windham Road, a portion of Fordway Ext, Claire Avenue, Dustin Avenue, Steven Avenue and a portion of Bedard Avenue area were also reclaimed. Several roads were also overlaid including, Debbie Terrace, Daniel Road, Datillo Road, Rose Avenue, Wood Avenue, and Winter Hill Road.

It seems that we can't go a year without a significant weather event and this year was no exception. Overall, the winter was fairly mild with the exception of one major ice storm that brought down trees all over town and left many residents without power for a few days. On April 16th Derry got hit with a storm that started as snow and quickly turned

into a flooding rain. Many roads were inundated and sustained significant erosion. The access to East Derry Memorial School was completely washed out. By the evening of April 16, the Highway division had rebuilt the roadway making it passable so that there was no school cancellation the next day. The Public Works Department is working diligently with FEMA to receive reimbursement for repairs made during the storm and also working on mitigation projects to prevent future damage at three sites.

Public Works acquired a new 80 HP Kubota tractor equipped with a boom mower. Many roadsides throughout town have been taken over by vegetation and this tool will help to improve sight distance, open up drainage ditches, and push back hedge lines that block the roadways during heavy snow and ice.

By next year at this time, the Highway Division will have a new home on Transfer Lane. The existing Highway Garage is under agreement and groundbreaking for the new facility is scheduled for August 2007.

WATER DIVISION

For the fourth consecutive year the average annual Water usage for Derry's municipal water customers declined. This year the Water Division saw a 3.0 % decrease in water consumption to 1.28 million gallons per day while metered service accounts increased from 3,946 to 3,966.

The Water Division began outsourcing of its water and sewer bill printing and payment processing with the June 2007 billing quarter. It is expected that this will improve efficiency and reduce labor costs. Water rates remained unchanged for 2007.

In our ongoing effort to improve meter reading efficiency and accuracy the Water Division replaced 312 existing meters with new Orion radio read modules and 3 existing meters with Trace radio read modules. 85 conventional meter replacements were also completed in FY2007.

The Town also replaced 1,150 feet of water line with new 12 inch ductile iron main and added 2 fire hydrants on Olde Coach Road.

The Derry Water Systems continue to comply with all EPA primary drinking water quality standards. Copies of the Town's annual Water Quality reports were mailed to all our customers in June and are available at the Department of Public Works.

WASTEWATER DIVISION

For the second year in a row the Wastewater Treatment Plant was subjected to torrential rains and flooding in April 2007. As a result the average wastewater flow into the Plant peaked at over 9 million gallons per day. The Plant did manage to handle the flows and

prevent any overflow into Beaver Brook. The average annual wastewater discharge from municipal sewer customers for FY2007 averaged 1.70 million gallons per day, a 10% decrease over last year. Municipal sewer accounts also increased from 2,984 in 2006 to 2,995 in 2007. Sewer rates remained unchanged for 2007.

The Derry Wastewater Treatment Plant's Effluent Force Main Improvements Project which included the construction of a new Wastewater Treatment Plant Pump Station upgrade, a new lift station on Trolley Car Lane in Londonderry and approximately 4,000 feet of piping upgrades in both Londonderry and Litchfield. This project has added over 3 million gallons per day of discharge pumping capacity to the Wastewater Treatment Plant which discharges to the Merrimack River off Temple Drive in Litchfield.

The Town Council has approved the extension of municipal sewers on Brookview Drive, Upstone Lane and Rockingham Road, Construction is scheduled for 2008.

The Wastewater Division continues to comply with all EPA wastewater discharge permit requirements.

Respectfully,

Michael A. Fowler

Michael A. Fowler, P.E.
Director of Public Works

Supervisors of Checklist Annual Report

The fiscal year 2006-2007 was an eventful one for the Checklist Supervisors. We were introduced to a new state wide database which consumed much of our time. During this transfer of data, the State Database put some 800 voters on "NO NAME STREETS". Supervisor Peter Correia took on the task of creating new "dummy streets" and moving these voters to them and then back to their real streets. For the State to have the software vendor do this, it would have cost the State an estimated \$10,000. So they told us. We are still attending training sessions to learn more and work out the "bugs" in the program. This new database now places a broader scope of work for the supervisors. For a large community as ours, the Supervisor of the Checklist's position takes on a greater roll. The position now requires greater computer skills and much more time on the job. During the year, John Gleason resigned and his unexpired term was filled by Roland Routhier. Roland undertook the task of transferring all our 4x6 paper thin registration forms and transferred them to the 8x11 ½ new State forms with a barcode on them and upgraded our filing system. The work he did will make filing and location of records very easy to maintain and search. This new State program now requires confirmation letters to new voters as we enter them or make changes to existing voter's database. The result of these requirements puts an increase in our mailing costs.

Our major goal is to have the most accurate list of voters on our posted checklist. To update the checklist to the current owner, we have received a current list of all house sales from Assessor Dave Gomez. From this list, we are sending out 30-day letters to former owners who still appear on the current checklist. To date we have removed over 163 voters who no longer live at the residence noted, did not respond to the 30day letter or we received an undeliverable letter.

Under consideration now is the establishment of four voting places for the 2008 Presidential Election. This would make voting and same day registration much easier. We have a good plan for this. During the year we have had help from Doug Rathburn and Nancy Bulens installing software and setting up computer equipment at the polls and we are most appreciative of their help.

In conclusion we wish to extend our thanks Denise Neale, our Town Clerk and her deputy clerk Ruth Robinson for their continued on board help and to the other town employees who have aided us during the year.

Respectfully submitted,

**Mayland P. Lewis, Chairman
Peter Correia
Roland Routhier
Supervisors of Checklist
September 7, 2007**

Once again this year we completed another very successful year with programming for children and adults. Our Adult Book Group has continued to grow with an average of twelve attending each month. We meet on the second Monday of each month through out the year from September through May. We take off December and the summer. Any adult who would like to have a night out is encouraged to join us. We read anything from the Classics to Mysteries to best sellers.

We continued to run six story hours per six week session through out the school year. We have classes for 2 & 3 year olds on Monday, Wednesday and Fridays at 10 AM. The 4-6 year old classes met on Monday, Tuesday and Wednesdays at 1 PM.

Last December, we ran three trips to the North Pole at our Polar Express Story Hour. All three of the trips were booked solid with 14 children each night. We had a wait list of 10 children. With those numbers we could have added another evening trip, but with having to set up the library like a train and take down the train each evening, it wasn't possible to do this. We have been asked to move this program next door to the church, but it wouldn't be the same. The small intimate atmosphere that the Taylor Library lends is a perfect backdrop to our annual trip to see Santa.

Marge Palmer and Serena Levine once again read selections to adults at our annual holiday readings. Refreshments were made and served by the staff and trustees of the library.

The Summer Reading Program was once again a huge success. Although we didn't break last year's record, the children of the library read 5,846 books. We had 152 children sign up for their reading charts and the various programs we offered during the five week program. Canobie Lake Park once again donated all day passes for our grand prize drawing. This year, six children were able to enjoy these passes. We would like to thank the following local businesses for donating certificates used in making the program a great success:

Clam Haven	Moo's Place Ice Cream
Fisher Cats	Hannaford Supermarket
Victorian Park Golf	

The Derry Friends of the Libraries once again donated money to help defray the cost of entertainment. We were able to hire two entertainers with the Derry Public Library. Rick Godin and his Music and Puppet Show entertained the children of both libraries and the Derry Parks and Recreation in July. This show was held outside in the picnic grove at the Taylor Library. Also in July, Peter Boie's Magic Show entertained both libraries and the Derry Parks and Recreation at the Derry Library.

We would also like to thank Eric Bodenrader and Barbara Beliveau at the Derry Parks and Recreation Department for sponsoring our kick-off program in June. This was a combined effort to bring quality entertainment to the children of Derry

We have renewed our Boston Aquarium Pass once again for the residents of Derry. This Pass is sponsored by the Derry Friends of the Libraries. Please call or come into the library too get this pass or others that we have available (MET Pass, Christa McAuliffe Planetarium, SEE Museum, Boston Fine Arts Museum are also at the Taylor Library).

BUILDING UPDATE

We continue to accept donations to our Building Fund in hopes of a future expansion to our building. We will be starting our building and fund raising committees this fall in hopes of presenting to the Town Council our plans once again. We continue to explore options as to the best way to serve the Town of Derry with Library services. We continue to jointly sponsor programming and collaborate with the Derry Public Library whenever possible.

OTHER

Our Automation project has been continuing throughout this past year. We have completed all of the adult fiction and non-fiction books, YA, Junior Books and we are almost finished with the "E" picture books. We still have all of the Thanksgiving books and Christmas books stored in the attic to complete that weren't done last December. When these are completed, we will start on all of the videos (adult and children) and all of the Audio Books (adult and children). We have started working on the patron database. Once these items have been completed, we will be set to start checking out books with the barcodes. We expect this to happen early next spring.

Our public access computer continues to be popular. Patrons can also bring in their own laptops and hook into our internet. On a beautiful sunny summer day, we have had patrons out in our picnic grove working while enjoying their lunch on our tables.

Our website is also up and running. In the next few weeks, there will be many changes coming. We have hired a website designer to revamp our site for us. You can find us at www.taylorlibrary.org

You can email us from this site, ask questions concerning our many programs for children and even renew books.

On behalf of the Trustees at the Taylor Library and the staff, I would like to personally invite you to visit the "Little Library" on the hill to see what we have to offer. You will certainly be surprised at what we do here.

Respectfully submitted,

Linda Merrill
Director

Town Clerk Report

First I would like to "Thank you", the Citizens of Derry, for Voting me into this Office. I look forward to servicing you.

This has been a busy year for the Town Clerk's Office. We have had an increase in requests for, elections, vital records, dog licensing, genealogy requests, 91-A requests, along with updating ways to obtain information from our office.

The office has been working diligently to locate unregistered dog owners. Over 500 letters were sent to new dog owners and to dog owners found through rabies certificates received from veterinarians. Post cards reminders for renewal were sent out to dog owners in May. In April a Rabies Clinic was held and the office attended to assist citizens with dog registration. Registering your dog is a State of NH Law.

We have been successful, and believe most of the Dog Registration Computer Program issues have been resolved. The current database is almost complete. We continue to search for more convenient ways to assist with registering dogs before the April 30th deadline.

In April we relocated to Room 119 on the first floor. We have a reception area where you can fill out forms for requests. This also serves as a convenience when the office is temporarily closed. Simply fill out the form, and enclose payment. There is a drop - box located directly across from our office. You have the option to pickup your request or have it mailed to you as soon as it is completed. The drive up has a drop box for requests and dog licenses. *However we do not accept transaction through the Drive thru.*

These forms have also been added to our website, www.derry-nh.us/townclerk.

This fiscal year we held three elections, State Primary, State General and our Town Election. 6,780 voters turned out for the State Elections and 3,380 voters turned out for our Town Election. We should all exercise our "Right to Vote". Our Town Elections are just as important as our State and Federal Elections.

The State of NH's implementation of ElectionNet a statewide database for voter registration and election history, has kept the Town Clerk's office and Supervisors of the Checklist training and working together to keep up with the new registrations and State demands for this database.

I would like to thank Ruth Robinson, Deputy Town Clerk, for her dedication and taking over the office when I am unavailable due to training and elections. I would also like to thank Animal Control Officers, Marlene Bishop and Robin Bordonaro for all their assistance with our ever growing Dog population.

Respectfully Submitted,

Denise E. Neale, Town Clerk

Town Clerk's Revenue Report

July 1, 2006 – June 30, 2007

Dog License	3124		\$ 15,199.50
	(Total # Registered)		
Civil Forfeitures			\$ 1125.00
UCC Records			\$ 6690.00
Marriage Licenses	256	Town	\$ 1792.00
	(Total # Processed)	State	\$ 9082.00
Vital Records			
(Birth, Death & Marriage Certificates)		Town	\$14,988.00
		State	\$23800.00
Misc. Fees			\$ 3338.01

RESIDENT VITALS RECORDED

July 1, 2006 – June 30, 2007

Births	200
Marriages	214
Deaths	198

TOWN OF DERRY
GENERAL FUND
TREASURER'S REPORT
JUNE 30, 2007

Beginning Balance, July 1, 2006 \$ 45,406,084.13

Revenue Receipts:

Received from Tax Collector	\$ 80,043,529.84
Received from Town Clerk	\$ 92,735.00
Received from Libraries	\$ 89,336.77
Interest Earned on Investments	\$ 1,757,976.49
Received from State/County	\$ 3,729,395.03
Received from Federal Funds	\$ 38,736.76

Total Revenue Receipts \$ 85,751,709.89

Other Revenues:

Received from Capital Projects/Other Funds	\$ -
Grants	\$ -
Trust Funds	
BAN/BOND	\$ 100,000.00
Capital Lease	\$ -

Total Other Revenue \$ 100,000.00

Disbursements:

Council Orders to Pay	\$ 87,060,032.97
Voided Checks	\$ (102,204.65)
NSF Checks	\$ 256.31

Total Disbursements \$ 86,958,084.63

Ending Balance, June 30, 2007 \$ 44,299,709.39



RITA M CORREIA
TREASURER TOWN OF DERRY

ZONING BOARD OF ADJUSTMENT

Derry's Zoning Board of Adjustment is currently made up of 5 regular members and 3 alternates. The Zoning Board's functions are set out by New Hampshire state law. We conduct hearings on applications for variances, special exceptions, and equitable waivers. In each case, our zoning ordinance and state law set out the criteria that an applicant must demonstrate.

The Zoning Board meets on the first and third Thursday of each month at 7:00 p.m. at the Derry Municipal Center.

The five members of the Zoning Board are: Andrew D. Myers, chairman; Cecile Cormier, Vice Chair; Christopher Lunetta, Secretary; Michael Demeo and Albert Dimmock. Alternate members include Randall Chase, Dana Tripp, and Alan Virr.

Members of the Zoning Board stay up to date on zoning law by attending various seminars, some of which are offered by the New Hampshire Office of Energy and Planning. People have said to me "zoning is cut and dried." At the last state seminar that I attended with members of our board, we were presented with a 79 page digest of dozens of zoning cases decided by our N.H. Supreme Court, most since the year 2000. The top experts in this area of the law were scratching their heads at the impact and meaning of some recent decisions. Therefore, this is an actively evolving area of the law and the Derry Zoning Board is on the cutting edge in terms of keeping up with the changes.

In the last year the Derry Zoning Board conducted hearings on 21 variances, 8 exceptions, 2 special exceptions, 4 administrative appeals and 6 requests for rehearing.

Members of the Zoning Board serve the community on a volunteer basis and deserve a great deal of thanks. I would also like to thank our Recording Secretary, Ginny Rioux and the staff of the Code Enforcement Office, Gloria Hebert, Bob Mackey and Fred Kelley, for their continued administrative support and assistance at meetings.

Respectfully submitted,

Andrew D. Myers
Chairman

